

TO: Delegates to the 2002 Diocesan Convention

DATE: June 30, 2002
as revised: 9/12/02

FROM: The Department of Budget

SUBJECT: Proposed Diocesan Budget for the Year 2003

In accordance with the Diocesan Canons (Title V, Canon 1, Section X (e)) you are being provided with a copy of the proposed diocesan budget for the year 2003 which was adopted by Diocesan Council at its meeting on June 6. This budget will be available soon on the diocesan website and will also be reproduced in the Pre-Convention Journal to be mailed in early November. It will be presented for adoption by Diocesan Convention in November 2002.

Budgeting is a time-consuming, year-round process which begins as soon as Convention approves the annual diocesan budget.

The Department has been very deliberate in terms of budget planning. For the past two years, the Department has focused on the following:

- the diocesan giving to the National Church; and
- allocation of resources among three categories (1) "Work Outside the Diocese and Programs Within"; (2) Expenses relating to the Episcopate; and (3) Administration.

The diocesan budget for 2002 reflected our full **asking to the National Church** – 21% of our actual parochial income (based on 2000 data – approximately \$400,000.) In 2003 we propose increasing our giving by 5% to \$420,000.

The financial resources available to support the convention budget are rather limited – approximately 75% from congregations which represents only 8% of parochial income as compared with the 13% asking - so the **allocation** among our three major categories is extremely important. We have maintained an "almost 1/3 split" among the categories; our efforts to increase the first category are ongoing:

<i>Work Outside the Diocese/Program</i>	1999 (actual):	31%
	2000 (actual):	40%
	2001 (actual):	38%
	2002 (projected):	38%
	2003 (proposed):	38%
<i>The Episcopate</i>	1999 (actual):	38%
	2000 (actual):	33%
	2001 (actual):	35%
	2002 (projected):	34%
	2003 (proposed):	35%
Administration	1999 (actual):	30%

2000 (actual):	27%
2001 (actual):	27%
2002 (projected):	28%
2003 (proposed):	27%

The proposed 2003 budget also reflects a \$15,000 increase for **Diocesan Youth Ministry** from \$75,000 to \$90,000 together with a \$5,000 increase for support of **Camp DeWolfe** as requested by them.

The cost-of-living-adjustment (COLA) will be 2%; increases in health insurance premiums will be approximately 9%.

We welcome your comments and would be happy to answer any questions you may have.

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Diocese of Long Island -- Proposed 2003 Budget -- with Prior Years Data

	1999		2000		2001		2002		2003	
	Actuals		Actuals		Actuals		Budget		Proposed	
Revenue										
1 Congregations	1,557,875	77%	1,668,753	74%	1,899,490	77%	1,772,735	75%	1,900,000	77%
2 Trust Fund Income	303,667	15%	325,328	14%	319,968	13%	322,400	14%	320,000	13%
3 Service Revenue	87,597	4%	89,288	4%	93,000	4%	95,790	4%	98,000	4%
4 Other Revenue	77,391	4%	167,470	8%	159,430	6%	171,600	7%	143,200	6%
5 Total Revenue	<u>2,026,530</u>	<u>100%</u>	<u>2,250,839</u>	<u>100%</u>	<u>2,471,888</u>	<u>100%</u>	<u>2,362,525</u>	<u>100%</u>	<u>2,461,200</u>	<u>100%</u>
Expenses										
6 WORK OUTSIDE THE DIOCESE	<u>261,182</u>	<u>14%</u>	<u>295,652</u>	<u>13%</u>	<u>318,100</u>	<u>15%</u>	<u>413,157</u>	<u>17%</u>	<u>440,500</u>	<u>18%</u>
PROGRAM										
7 Dept of Mission	580	Note 1	232,745	10%	191,508	8%	209,000	9%	200,000	8%
8 Retired Clergy/Lay Programs	69,352	3%	67,942	3%	69,591	3%	70,650	3%	73,648	3%
9 Diocesan Youth Ministry	52,563	3%	97,071	4%	92,530	4%	75,000	3%	90,000	4%
10 The Dominion	91,725	5%	85,122	4%	87,049	4%	88,667	4%	94,000	4%
11 Camp DeWolfe	20,367	1%	20,000	1%	20,000	1%	20,000	1%	25,000	1%
12 Other Ministry	91,704	5%	91,549	4%	35,798	1%	23,140	1%	11,200	0%
13 Total Program	<u>326,291</u>	<u>17%</u>	<u>594,429</u>	<u>27%</u>	<u>496,476</u>	<u>23%</u>	<u>486,457</u>	<u>21%</u>	<u>493,848</u>	<u>20%</u>
THE EPISCOPATE										
14 Bishops' salaries & benefits	308,331	15%	313,329	14%	319,344	13%	329,843	14%	348,624	14%
15 Bishops' expenses	52,183		64,155		62,113		64,500		64,500	
16 Bishops' staff (6) salaries & benefits	299,420	15%	306,961	14%	327,848	13%	346,302	15%	367,494	15%
17 Bishops' staff expenses	7,878		9,550		11,028		12,049		17,178	
18 Archdeacons' expenses	46,489		41,957		52,360		60,000		60,000	
19 Total Episcopate	<u>714,301</u>	<u>38%</u>	<u>735,952</u>	<u>33%</u>	<u>772,693</u>	<u>35%</u>	<u>812,694</u>	<u>34%</u>	<u>857,796</u>	<u>35%</u>
ADMINISTRATION										
20 Salaries (7) and benefits	331,340	18%	362,293	16%	384,927	18%	433,317	18%	458,453	19%
21 Office expenses	155,257		130,022		124,970		123,400		125,000	
22 Diocesan House Maintenance	75,259		74,612		56,621		65,500		60,000	
23 Diocesan Convention	8,869		26,876		15,462		18,000		15,500	
24 Standing Committee Reserve			10,000		10,000		10,000		10,000	
25 Total Administration	<u>570,725</u>	<u>30%</u>	<u>603,803</u>	<u>27%</u>	<u>591,980</u>	<u>27%</u>	<u>650,217</u>	<u>28%</u>	<u>668,953</u>	<u>27%</u>
26 Total Expenses	<u>1,872,499</u>	<u>100%</u>	<u>2,229,836</u>	<u>100%</u>	<u>2,179,249</u>	<u>100%</u>	<u>2,362,525</u>	<u>100%</u>	<u>2,461,097</u>	<u>100%</u>
27 REVENUE LESS EXPENSES	<u>154,031</u>		<u>21,003</u>		<u>292,639</u>		<u>0</u>		<u>103</u>	

Note 1: Dept of Mission spent \$180,135 in 1999 from accumulated reserves.