153rd Convention of the Diocese of Long Island
Pre-Convention Journal
November 15-16, 2019
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United Thank Offering Collection to be Held at Convention

Each year, women and men throughout our diocese donate generously to the United Thank Offering. For years, the In-Gathering has been held at the Cathedral some time during the Fall. In an effort to raise awareness of this important ministry, our In-Gathering will be held during Noonday Prayer at Convention on Saturday, November 16th.

United Thank Offering (UTO) is a ministry of the Episcopal Church for the mission of the whole church. It is entrusted to promote thank offerings, to receive the offerings, and to distribute the UTO monies to support mission and ministry throughout the Episcopal Church and Provinces of the Anglican Communion in the developing world.

The Diocesan UTO Coordinator, Meagan Cuffy-Nettey, has been in contact with all the parishes. We encourage you to bring your blue-boxes and/or envelopes to Convention and join in giving thanks and generously sharing for the mission of the Church.
From the Secretary of Convention

Beginning **Friday, November 15 at 1:00 pm**, with registration commencing **at 10:00 am**, our diocesan family will gather for the 153rd time at the Marriott Melville Long Island located at 1350 Walt Whitman Rd, Melville, NY to celebrate our common life and ministry and to do the work of Convention. To assist delegates and visitors to this year’s Diocesan Convention, the following packet of information is provided to enable you to be well informed as to the happenings and events of Convention. The following information is being provided in response to frequently asked questions from previous years.

All Convention attendees MUST register online and pay the appropriate registration fee.

If you are in the Convention Hall you MUST have a badge visibly displayed. If you registered online AND have a colored badge you will be provided lunch.

• Upon arrival at the hotel, please go to the appropriate **Registration Kiosks**:
  – all voting clerical, lay delegates, youth delegates and non-voting alternates register in the atrium behind the main lobby starting at 10:00 am.
  – all visitors (lay and non-voting clergy) register in the atrium behind the main lobby as well.
  
  (The Diocesan Registration Kiosks will be staffed from 10:00 am to 5:30 pm on Friday and 7:30 am to 2:00 pm on Saturday)
  Those staying overnight at the hotel should go to the hotel’s front desk for directions on luggage storage until rooms are available.

• At the Diocesan Registration Desk you will receive your **badge**, which is required for **admittance into the Convention Hall**, recording your attendance, receiving your voting card and seating. Once you have registered, please find a seat; delegates should sit together in designated areas. Youth Delegates will have designated reserved table. Copies of the voting ballots, handheld electronic voting machines, the Liturgy Booklet and other important handouts will be placed at each seat. There will be a “**Convention Material**” table located in the rear of the Ballroom with extra copies.
  
  – **GREEN, YELLOW, or ORANGE striped badges** identify delegates who are to sit on the Convention Floor.
  
  – **Badges with a RED stripe** identify visitors and non-voting clergy and alternates for whom seats are provided at the rear of the Ballroom.
  
  – Everyone seated at the tables on the convention floor **must** have a green, yellow, or orange badge visibly displayed at all times. This area is restricted to voting delegates and church-appointed youth delegates. Space constraints do not allow others to be seated in this area.
  
  – At the close of Convention, receptacles will be provided at the exit doors to collect badges and voting smart cards.
• All you need to bring to Convention is:

  – This Pre-Convention Journal Packet, which has been mailed to all delegates eight days prior to Convention. (Any delegate unable to attend the Convention is responsible for giving this packet of material to an alternate).

  – If your church is paying for the hotel room and you wish to receive exemption for sales tax on your bill, a representative from the church must call hotel reservations prior to the date of arrival to determine what documentation is needed and the accepted methods of payment.

Alternate Delegates:

• If an Alternate Delegate has registered to attend Convention and will be voting in place of their delegate, go directly to the Registration desk in the atrium behind the main lobby and pick up your badge. Let the staff know you will be replacing the Delegate and the appropriate alterations will be made.

• If you are not registered and are replacing a registered Delegate, let the staff at the Registration Desk know and the appropriate alterations will be made.

• As stated above, delegates unable to attend are responsible for providing the alternates with the Pre-Convention Journal. Additional Pre-Convention Journals will not be available at Convention.

• Alternate delegates who are not voting still need to register and obtain a badge to admit them into the Convention Hall and sit in the Visitor’s Section.

Hotel Check-in is 3 pm. If rooms become available earlier, an announcement will be made.

Hotel Check-out is 12 pm so please clear your room of your belongings prior to the start of the Eucharist on Saturday morning. Luggage can be stored for you until the close of the event. Inquire at the hotel registration desk for details.

Coffee will be available in the foyer outside of the Grand Ballroom until 1:00 pm on Friday.

Meals during Convention:

• Tickets for the Banquet on Friday night or tickets for lunch will not be sold during Convention.

• Breakfast on Saturday is being provided to anyone reserving a hotel room under the diocesan room block. If you did not reserve a hotel room under the diocesan room block you may have breakfast in the hotel restaurant at your own expense. Breakfast coupons will be given out by the hotel staff upon checking into the hotel.

• Saturday’s lunch is included in all prepaid registration fees. Therefore, if you registered for this Convention online, you will be provided lunch at no additional cost. Tickets for the Convention Banquet on Friday night or tickets for lunch on Saturday will not be sold during Convention.

• Group meals will be served in the following areas (Day Pass Attendees are not entitled to any group meals):

  – Friday Banquet – Grand Ballroom
  – Saturday Breakfast (you must check in for breakfast by presenting your hotel-issued coupon) – Atrium
  – Saturday Lunch (everyone with a pre-registered name badge is entitled to lunch) – Atrium
## Diocesan Convention Schedule

### Friday November 15, 2019

<table>
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<th>Time</th>
<th>Event</th>
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| 10:00 am – 1:00 pm | Registration in the atrium  
|               | Visit exhibits in the atrium and outside the ballroom  
|               | Coffee service available                                                   |
| 1:00 pm – 2:15 pm   | Convention Gathers  
|               | Midday Prayer & Renewal of Baptismal Vows  
|               | Organizing of Convention  
|               | Nominations for Diocesan Boards and Bodies  
|               | *(Followed by 15-minute break)*                                          |
| 2:30 pm – 5:30 pm   | Special Programing – “Transforming conflict for congregations”         |
| 5:30 pm           | Evening Prayer                                                          |
| 6:00 pm           | Convention in Recess                                                    |
| 7:30 pm – 11:00 pm | Convention Banquet (for pre-paid attendees and guests)  
|               | *Harlem Central Jazz Ensemble Live*  
|               | *Honoring Canon Robert Fardella*                                         |

### Saturday November 16, 2019

<table>
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<tr>
<th>Time</th>
<th>Event</th>
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<tr>
<td>7:30 am – 2:00 pm</td>
<td>Registration Desk Open outside the ballroom</td>
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| 9:00 am – 10:30 am | Convention Eucharist  
|               | Bishop’s Address  
|               | Offering  
|               | *(Followed by 15-minute break with coffee service)*  
|               | *(Visit exhibitors after the Eucharist)*                             |
| 10:45 am – 12:00 pm | Convention Reconvenes  
|               | Special Order #1 The Heart of Stewardship  
|               | Balloting for Contested Elections (throughout the day, as needed)  
|               | Special Order #2 Diocesan Church Development Institute  
|               | Honoring of New Ministries & Anniversaries                            |
| 12:00 pm – 12:30 pm | Noonday Prayer  
|               | UTO Ingathering                                                        |
| 12:30 pm – 1:30 pm | Lunch (for pre-registered attendees)                                   |
| 1:40 pm – 5:00 pm | Convention Returns to Order  
|               | Special Order #3 Episcopal Youth Event (EYE)  
|               | Balloting for Contested Elections *(as needed)*                      |
|               | Special Order #4 Cathedral of the Incarnation  
|               | Presentation of 2020 Ministry Plan and Vote  
|               | Special Order #5 Ministry Support  
|               | Vote on Resolutions and Propositions  
|               | Evening Prayer                                                        |
|               | Convention Adjourns, sine die                                           |
Nominations for Elective Office
(Biographical sketches are presented as provided by the nominees, and listed in random order, as required by canon.)

SECRETARY OF CONVENTION (One Person, Full Term: ending 2020)

The Rev. Karen Davis-Lawson
I serve as Rector of St George's Church, Astoria. I served as Secretary of Convention for seven years and I welcome the opportunity to serve another year. My skills as an administrator in higher education, my knowledge for more than 15 years and served on several university-wide advisory committees. I earned an M. Div. from the General Theological Seminary and an M.A. in Public Policy and Administration from Brooklyn College.

TREASURER (One Person, Full Term: ending 2020)

Pearson A. Griffith
A member of St. Peter's Church, Rosedale since 1994, where he is a member of the Men’s Guild and Senior Choir. He was first elected to the Vestry in 2006, and has served as a Warden since 2007. Pearson served as Assistant Diocesan Treasurer from 2012 to 2017 and was elected Diocesan Treasurer in 2018. He retired in May 2018 after 30 years of employment with the NYS Department of Financial Services. A graduate of Long Island University (Brooklyn), he is a Certified Public Accountant (Maryland.)

DIOCESAN COUNCIL, Clergy Order (Two Persons, Full Term: ending 2022)

The Rev. John Shirley
The Rev. John R. Shirley is rector of St. Mary’s Church, Lake Ronkonkoma. Prior to St. Mary’s, he served as curate at the Church of St. Luke and St. Matthew, Clinton Hill, Brooklyn. He holds a BA in English from Bloomsburg University of Pennsylvania, a MA in Theology from the University of Scranton, and a M.Div. from General Theological Seminary. Fr. Shirley is also on the Diocesan Me Too Committee and the Diocesan Latino/Hispanic Commission.

The Rev. Ellis Tommaseo
The Rev. Dr. Ellis Tommaseo was called as Rector of Emmanuel Episcopal Church in Great River in March of 2019. He holds a Bachelor's degree in Philosophy from the Pontifical Lateran University in Rome and is a graduate of Theological Faculty of Northern Italy in Milan. At the State University of Trieste, Rev. Tommaseo also obtained the Master of Science in Economics and Business Administration in 2005 and became a Doctor of Philosophy in Business Law in 2009. Prior to joining Emmanuel, Ellis served in different parishes in his native Italy, and, after moving to New York in 2005, in Brooklyn and in Queens.

DIOCESAN COUNCIL, Lay Order (Two Persons, Full Term: ending 2022)

Nominations to be taken from the floor

Jean Sidebottom
Jean was raised in a suburb of Houston, Texas and moved to New York in 1982. She was confirmed as an Episcopalian in 2015, and worships at Christ Church, Bellport, where she is the Outreach Coordinator. Jean is an electrical engineer and freelance writer. Her interests include literature, philosophy, and theology. Her qualifications include: DCDI certification; EfM; Vestry and Warden St. Marks, Medford; Episcopal Diocese Racial Justice and Reconciliation Commission (RJRC); Diocesan LGBTQ Ministry Committee, Visiting Eucharist Minister; Project Management Professional (PMP) certification.
THE STANDING COMMITTEE, Clergy Order (One Person, Full Term: ending 2023)

The Rev. Lindsey Lunnum
Having had the joy of being the Rector of Zion, Douglaston since 2013. I was appointed to the Standing Committee earlier this year and have so enjoyed serving God and our diocese on this committee that I hope to be elected to fill a new term. I also serve the diocese as a trained search consultant and I am a member of the Cathedral Chapter.

THE STANDING COMMITTEE, Lay Order (One Person, Full Term: ending 2023)

Avril Chase
Ms. Avril C. Chase is the Associate Director of Internal Audit & Inventory Control at Brooklyn College of the City University of New York. She holds degrees in Accounting and Technical Management. Currently pursuing a master’s degree in Early Childhood Art Education at Brooklyn College. She is the treasurer and a member of the Bishop’s committee at St. Bartholomew’s church where she is an active congregant.

THE STANDING COMMITTEE, Clergy Order (One Person, Unexpired Term: ending 2020)

The Very Rev. Walter Hillebrand
He is the Rector of Grace Church in Massapequa, head of School of Grace Early Childhood Center, and the Dean of South East Nassau Deanery. Fr. Hillebrand currently serves on the Disciplinary Board and on Diocesan Council. He is a Board-Certified Clinical Chaplain and Pastoral Counselor and a graduate from St. John’s Episcopal Hospital’s Chaplaincy Program. Fr. Hillebrand holds master’s degrees in Business Economics from ICC of Germany, General Management from the University of Salzburg, Austria, and an M.Div and D.Min. from New York Theological Seminary. He has vast leadership experiences having led several companies as their CEO.

THE BOARD OF MANAGERS OF CAMP DeWOLFE, INC. (Two Persons, Full Term: ending 2022)

Nominations to be taken from the floor

The Rev. Stephen Tamke
He is a Curate at St. John’s of Lattingtown, Locust Valley. Born and raised in the Diocese of Long Island, graduated in 2013 from CUNY Queens College with a Bachelors in Secondary Education/Social Studies and received his M.Div from Virginia Theological Seminary in 2013. He has worked in the Youth and Young Adults Ministries, and Episcopal Ministries (then Episcopal Charities). During Seminary, he served as Director of Christian Formation at Camp DeWolfe and as Chaplain this past Summer 2018. He served as a member of the Board of Managers from 2012-2014.

THE BOARD OF DIRECTORS OF EPISCOPAL MINISTRIES (two Persons until 2021)

The Rev. Duncan Burns
The Rev. Duncan A. Burns has served as Rector of St. John’s, Huntington from 2014-2019. Fr. Duncan graduated from Bay Shore High School, Colgate University (Bachelor of Arts), and Seabury-Western (Master of Divinity). He currently serves as the treasurer of Episcopal Ministries. He was appointed on the Board of Directors of Episcopal Ministries of Long Island in 2015 and was elected to the board by the convention in 2016. He also serves on the board of Rural Migrant Ministries on Long Island.
Valerie Gutierrez Siener
As a current member of the Board of Trustees of EMLI I have participated in all of the fundraising and grant approval projects over the past three years. I have also assisted with planning programs and coordinating various events. As a member of Christ Church Manhasset for over 45 years I have served on its Vestry, I am an Altar Guild member and a Lay Eucharist Minister. I have been a high school mathematics teacher and received a Doctorate from Columbia University. My involvement consists of three parts: Service, Volunteerism and Charitable Gifts.

THE BOARD OF TRUSTEES OF THE GEORGE MERCER JR. MEMORIAL SCHOOL OF THEOLOGY
(Two Persons, Full Term: ending 2022)

The Rev. Kassinda Ellis
The Rev. Mother Kassinda R.T. Ellis is a lifelong Episcopalian. She attended Hofstra University in Hempstead, New York, where she received a Bachelor of Arts in Psychology, and later Seabury-Western Theological Seminary, in Evanston, Illinois, where she earned a Master of Divinity. She received a Resident Chaplain Certificate from The College of Pastoral Supervision and Psychotherapy in 2012 and is a professionally trained Life Coach. Rev. Ellis has served on various diocese boards and currently is serving as a member of the Board of Mercer. Rev. Ellis currently serves as Rector of St. Joseph’s Episcopal Church, Queens Village.

The Rev. Isaias Ginson
Served as an Episcopal missionary priest and school chaplain on Guam and Saipan in the Mariana Island archipelago in the Pacific from 2012 to 2016. Born and raised in the Philippines, Ginson immigrated with his wife to the USA in 2002. After graduating from the Seminary of Southwest and being ordained he served in the Diocese of Texas and Hawaii. He was the Protestant Chaplain at Stoney Brook University. Currently he is the priest in charge of St. Margaret’s in Plainview. Also, is attending the Global Episcopal Mission GEMN Formation Program and in the Doctorate in Ministry program in Christian Spirituality at Virginia Seminary

THE TRUSTEES OF THE ESTATE BELONGING TO THE DIOCESE OF LONG ISLAND, INC.
(Two Persons, Full Term: ending 2023)

The Rev. Pierre Damus
Vicar of Saint Bartholomew’s Church in Brooklyn and In-Charge of the Haitian Ministry who was ordained some 30 years ago in the Diocese of Haiti. He serves as a Member of the Audit Committee. He was a former Chaplain of Interfaith Medical Center and the old St. John Hospital in Brooklyn. He was. Also, a former member of the Disciplinary Board, former member of Diocesan Council, former Board member of UBE and a former President of Haitian Episcopal Living Abroad. He loves devoting his time to his passion of feeding the homeless and assisting the needy.

John Lucas
He is a professional with over 34 years of experience. He worked as an Assistant Vice President for Merrill Lynch, and VP of Operations for Kidder, Peabody and Company Inc. John is presently an Investment Advisor Representative with Transamerica. He is a member of St. Gabriel’s, Brooklyn, where he serves on the Finance Committee, Usher’s Guild, Rector’s Guild, Liturgical Committee, the Capital Fund Campaign Committee and is also a Eucharistic Minister. He founded the Cradle Roll Ministry, is a Cursillista and was a member of the Diocesan Budget Committee. John currently serves as the VP of the Trustees of The Estate.
Christopher P. Wright  
Chris, currently a member (and Treasurer) of the Trustees of the Estate, also serves as the Chair of the Diocesan Audit Committee. He has served previously on the Standing Committee, the Cathedral Chapter and the boards of Episcopal Health Services and Episcopal Community Services (the latter three also as Treasurer). Chris is a parishioner and past Warden of the Church of St. Jude in Wantagh.

Birdie Blake-Reid  
A lifelong member of St. Augustine’s, Brooklyn, has served as Warden, President of the ECW, Lector, Superintendent of Sunday School and member of the Chancel Choir, Rector’s Guild and numerous church committees. Her service as a leader in the ECW spans involvement at the archdeaconry, provincial and national levels, and Ms. Reid’s experience includes leadership at the 2012 General Convention and the National Board of the United Thank Offering. Ms. Reid is a retired Education Administrator after thirty-five years in Education in the NYC Public School System.

THE TRUSTEES OF THE ESTATE BELONGING TO THE DIOCESE OF LONG ISLAND, INC.  
(One Persons, Unexpired Term: ending 2021)

The Rev. Keith Voets  
The Rev. Keith Voets is Rector of the Episcopal Church of St. Alban the Martyr located in St. Albans, Queens. After graduating from The General Theological Seminary, Fr. Voets was ordained in 2012 in the Diocese of Connecticut and is currently pursuing a MS in Church Management from Villanova University. In the Diocese of CT he served as a member of the Commission on Ministry and Convention Planning Committee and recently was co-chair of the Diocese of Long Island’s 150th Anniversary Committee. He is married to Fr. Kevin Morris, Rector of the Church of the Ascension in Rockville Centre.

The Rev. Andrew Durbidge  
Currently serving as the Priest-in-Charge of the Church of St Luke and St Matthew, Brooklyn. Prior to this appointment I was the Real Estate Manager for the Diocese of Long Island. Before ordination I attended seminary at the General Theological Seminary graduating with a Masters of Divinity and completed a residency in Pastoral Care at Columbia Medical Centre. I also hold a Master of Project Management degree from the University of Technology, Sydney and have worked in construction and real estate development management for 40 years. My appointment to the Trustees would allow some continuity for the many complex projects initiated when on the Bishop’s staff.

THE DISCIPLINARY BOARD, Clergy Order  
(One Person, Full Term: ending 2022)

The Rev. Terrence Buckley  
The Rev. Buckley was raised in Staten Island, and holds a B.S. in Business and Economics from Wagner College. He spent 31 years as a Police Officer with the New York City and Suffolk County Police Departments. He is currently attending the General Theological Seminary pursuing a M.A. in Ministry. He was ordained in January 2017 and is currently the Priest-in-Charge at Christ Church, Bellport. He is married to Bonnie, and they have two grown children, Rory and Caroline.
THE DISCIPLINARY BOARD, Lay Order  (Two Persons, Full Term: 3 Years, ending 2022)
Nominations to be taken from the floor

**Sharon Brown-Veillard**
Sharon Brown-Veillard is a member of St. Alban’s Church in Canarsie, Brooklyn. She is currently serving as the Chair of Dispatch of Business for the Convention. She has also held the position of vice chair of the Diocesan Council and as a member of the Disciplinary Board. She is a tax partner at a New York City law firm. She holds a bachelor’s degree in Finance and Management, a Juris Doctorate, a master’s degree in Taxation, and a Master’s of Law in Taxation.

CATHEDRAL CHAPTER, Lay Order  (One Person, Full Term: ending 2022)

**Quincy J. Dover**
He is a well-known organist who grew up in the diocese. He has been a longtime member of St. Thomas, Bushwick where he was an acolyte and youth delegate until he started his music career. He has held music leadership positions in several churches most notably as Director of Music of St. Gabriel’s, Brooklyn for 7 years where he created a large music program to accommodate the many needs of the church. Quincy is currently Director of Music of Trinity Church in Staten Island where he oversees the music program. Also, this past summer, Quincy was Camp Coordinator at our own Camp DeWolfe.

DEPUTIES TO GENERAL CONVENTION, Clergy Order  (Eight persons for GC 2021)

**The Rev. Donovan Leys**
He is the rector of Saint Stephen’s Church, Jamaica and Dean of the Jamaica Deanery. He has been serving in the Diocese since 1992. Presently serves as the Vice President of the Diocesan Council; a member of the Commission on Ministry, the Diocesan Audit Committee and the Black Clergy Caucus.

**The Rev. Karen Davis-Lawson**
I served as a Deputy to the 2015 and 2018 General Convention and Provincial Synod. I remain informed through communications from the House of Deputies and the Province. In 2018 I served on the Committee on Dispatch of Business and I am currently appointed to the Committee on Program, Budget and Finance. I welcome the opportunity to continue using my skills at the national level and I am prepared to keep up with issues and the physical demands of serving as a Deputy.

**The Rev. Pauline Samuel**
The Rev. Pauline Samuel, life-long member of the Diocese of Long Island, currently serves as Priest-in-Charge of St. John’s Episcopal Church, Springfield Gardens. She is a graduate of Yale Divinity School where she earned her Masters of Divinity. While in seminary she served as Vice President of the Yale Black Seminarians and also served as Co-Chair of the Annual Class Gift Campaign helping to raise over $17,000 for financial aid and scholarships for incoming students.
The Rev. Gilberto A. Hinds
Fr. Hinds was the Interim Priest at the Episcopal Church of Grace and Resurrection in East Elmhurst, NY. He was charged with the task of graciously fostering the merger of Grace Church, Corona with Church of the Resurrection, East Elmhurst. As of September 1, 2018, Fr. Hinds was appointed Priest-In-Charge at Grace and Resurrection. Prior to his arrival at Grace and Resurrection, Fr. Hinds served for eight years as the Priest-in Charge at Church of the Resurrection, Richmond Hill. Fr. Tony is currently a Trustee of the Mercer School of Theology, Secretary of the Black Clergy Caucus and is member of the Hispanic Commission.

The Rev. Keith Voets
The Rev. Keith Voets is Rector of the Episcopal Church of St. Alban the Martyr located in St. Albans, Queens. After graduating from The General Theological Seminary, Fr. Voets was ordained in 2012 in the Diocese of Connecticut and is currently pursuing a MS in Church Management from Villanova University. In the Diocese of CT he served as a member of the Commission on Ministry and Convention Planning Committee and recently was co-chair of the Diocese of Long Island’s 150th Anniversary Committee. He is married to Fr. Kevin Morris, Rector of the Church of the Ascension in Rockville Centre.

The Rev. Canon Dr. Lynn Collins
The Reverend Canon Dr. Lynn A. Collins has served as Rector of St. John the Evangelist Episcopal Church (STJECC) for the past 15 years and a graduate of Harvard’s Post Graduate Leadership Program. She is a two-time Deputy and a one-time alternate to General Convention. Presently, she serves on Diocesan Standing Committee and was appointed to the 2018-21 National Joint Standing Committee on Nominations. She served as Trustee of New York Theological Seminary, UBE Northeast Regional Director and a Trustee of Mercer School of Theology.

The Rev. Hickman Alexandre
Vicar at St. James, Brookhaven. M.Div. Seabury-Western My faith was nurtured at St. Gabriel’s, Brooklyn. I offer myself after being encouraged by colleagues within the diocese and around the church to run. My previous service as a deputy has given me the experience and understanding of GC, as well as the patience to listen to and work well with others. I hope to be a voice for smaller congregations and a bridge builder.

The Rev. Suzanne Culhane
She is Canon for Stewardship in EDLI. In addition, she serves as Priest-in-Charge at St. Philip’s, Dyker Heights. To her ministry she brings more than twenty years of non-profit management experience, with expertise in stewardship and fundraising, organizational development, and leadership formation. She has a deep interest in issues of critical importance and is currently active in churchwide conversations through a number of groups including #MeToo, Leading Women, the Consortium of Endowed Episcopal Parishes, and several ecumenical fellowships. She holds an M.Div. from Episcopal Divinity School and a B.S. in Economics from Siena College.

The Rev. Karen Campbell
The Rev. Karen Ann Campbell graduated from the Episcopal Divinity School in Cambridge, MA in 1991, and was ordained in 2000. In Western MA, she served on the Diocesan Camp Board, and as Dean of her Deanery. Karen is the rector of Christ Episcopal Church, Sag Harbor serving since 2012. Her parish ministers to the homeless and is working on a feeding program emulating Nourish Babylon. Currently she is completing a 3-year term on Diocesan Council. In her spare time Karen serves on the board of The Sag Harbor Historical Society.
The Rev. Sheldon N.N. Hamblin
Fr. Hamblin attended the 79th General Convention as a visitor and found the experience to be exceptionally educational and informative. Most of all, he enjoyed the legislative process immensely; this has motivated him to seek your support, through your vote, to serve as a deputy at 80th General Convention, for the Diocese of Long Island, where he continues to strive to answer the call to “Follow the Way of Jesus.” Fr. Hamblin currently serves as Rector at St. Paul’s Flatbush.

The Rev. Jason Moskal
The Rev. Jason Moskal is a deacon currently serving St. Mark’s Jackson Heights and the Hellgate Deanery, actively engaging in Christian Formation of the youth and adults at the parish as well as coordinating deanery events. Jason has volunteered at GC 2009, GC 2015, GC 2018 and is currently serving as Assistant Secretary of Convention of Long Island as well as on the Board of Managers of Camp DeWolfe. Jason earned his Bachelor’s Business Administration Cum Laude from Temple University and is currently a Vice President at Blackstone, the largest alternative investment fund headquartered in NYC, where he manages their North American Treasury/Cash Operations.

DEPUTIES TO GENERAL CONVENTION, Lay Order (Eight persons for GC 2021)

Kathy Page
Kathy Page attends Grace Church Brooklyn Heights where she has served as Vestry member, LEM, Lector and on the Gender Equity and Racial Justice Committees. She co-mentors the Education for Ministry seminar at Grace. Kathy attended the last General Convention as Alternate Deputy and is a member of the Diocesan #MeToo Committee. Holding an MS in Education from Brooklyn College, she is retired from her work as teacher/staff developer in NYC schools.

Roy Murphy
Roy Murphy is a member at St. Thomas, Bellerose. He is the Vice President of the Standing Committee and has served on the committee since 2016. He is a Corporate Vice President at New York Life Insurance Company. He holds a B.S. in Applied Mathematics and Statistics, and Economics from Stony Brook University. He is an Associate of the Society of Actuaries and a Member of the American Academy of Actuaries.

Valarie H. Crosdale
Member of The Church of St. Mark, Brooklyn and currently serving as Warden. A Registered Nurse with a M.ED in curriculum and instruction, Teachers College, Columbia University. Retired nursing administrative supervisor at the Brooklyn Veterans Hospital and was Assistant Professor of nursing, with the City University of New York. Served on the Standing Committee of the diocese to term that expired 2018 and a deputy at the 2018 General Convention.

Kennisha Douglas
Kennisha Douglas is a member of St. Augustine’s church Brooklyn where she serves as a Lay Eucharistic Minister/Visitor, Lector, Baptism and Confirmation Class Coordinator. She also presently serves on Diocesan Council. Kennisha is currently employed with St. Paul’s Church in the Village of Flatbush as it’s office secretary and is also a full-time student at Medgar Evers College CUNY pursuing a Bachelor of Science degree in Psychology.
**Linda Watson-Lorde**
She is a member of St. Gabriel’s, Brooklyn, presently a member of the Vestry; Girl Scouts Troop #2115 Leader; Youth and Young Adult Leader and Confirmation Class Coordinator. Linda gives back to the community of the City of NY by her membership on the committee of the Participatory Budgeting Committee of District 35 (Brooklyn) as well as the Participatory Budget NYC Citywide Committee. A Bookkeeper by profession, Linda holds a Political Science degree from Brooklyn College. She is presently the Cultural and Community Affairs Officer for the Consulate General of Barbados at New York.

**Penny Grinage**
Penny Allen Grinage is a member of the vestry at St. Stephen and St. Martin’s church in Brooklyn. She has served as a two-term warden and Sunday School Superintendent. She is a retired elementary principal and still works as an educational consultant. She holds a Master’s degree in Special Education and a Master’s degree in School Administration and Supervision. She currently serves on the Diocesan Council.

**Sharon Brown-Veillard**
Sharon Brown-Veillard is a member of St. Alban’s Church in Canarsie, Brooklyn. She is currently serving as the Chair of Dispatch of Business for the Convention. She has also held the position of vice chair of the Diocesan Council and as a member of the Disciplinary Board. She is a tax partner at a New York City law firm. She holds a bachelors degree in Finance and Management, a Juris Doctorate, a Masters Degree in Taxation, and a Masters of Law in Taxation.

**Charles Janoff**
With his wife Kathleen and his daughter Elizabeth, Charles has lived in Garden City South since 1981 and all joined the Cathedral congregation in 1984. He has taught in the Cathedral Church (Sunday) School since 1987 and has also served as J2A/Rite 13 mentor. He served as interim head of the School from 1999- 2000 and thereafter as assistant to three successive Directors of Christian Formation. He was named Chancellor (legal advisor) of the Cathedral in May 2003 and Honorary Canon of the Cathedral in March 2009. Besides his continuing role as Chancellor and in the Cathedral’s Christian Education program, he is a currently serving as member of the Cathedral’s Executive Committee. He was elected to the Diocesan Council in 2014 and 2017.
Amend TITLE VI, Canon 1, Section II(c), Section III(b), and Section III(f) of the Canons of the Diocese of Long Island

Resolved, that Title VI, Canon 1, Sections II (c), III (b) and III (f) of the Canons of the Diocese of Long Island be amended to read as follows:

CANON 1
THE STANDING COMMITTEE

SECTION I. Duties. The Standing Committee (the "Standing Committee") of the Diocese (or only the clerical members thereof as set forth in the National Canons, the Diocesan Canons, or by law) shall perform such duties and exercise such powers as may be prescribed by the Diocesan and National Canons, and law, including but not limited to acting as the Council of Advice to the Bishop with respect to matters involving the National Canons, Diocesan Canons, and ecclesiology, consenting to the election of Bishops, recommending to the Bishop ordinations to the Priesthood and to the Diaconate, recommending to the Bishop acceptances of candidates for Holy Orders, consenting to the encumbrance or alienation of property, and acting as the Ecclesiastical Authority in the absence of the Bishop.

SECTION II. Composition, Manner of Selection and Terms, Qualifications, Removal and Vacancies.

(a) Composition. The membership of the Standing Committee shall always be comprised of an equal number of clerical and lay members. The Standing Committee shall be composed of a total of eight members, four of whom shall be clerical members and four of whom shall be lay members. Each of the members of the Standing Committee shall be elected by the Diocesan Convention, two of whom (one clerical and one lay) shall be elected annually as set forth below.

(b) Manner of Selection and Terms.

(i) General Provisions. The eight members to be elected by the Diocesan Convention shall be divided into four classes consisting of two members each and each class shall consist of one clerical member and one lay member. Each member to be elected must obtain a majority of votes in both the clerical and lay orders. When the terms of the members of each class expire, replacements will be elected at each subsequent annual Diocesan Convention for full four-year terms as set forth above, and so on thereafter; provided that no person shall be elected to serve more than two full terms in succession. Clerical members shall be canonically
resident in the Diocese. Lay members shall be adult communicants in good standing of this Church and domiciled in the Diocese. No member shall be paid any salary or receive any remuneration of any kind whatsoever by virtue of his status as a member of the Standing Committee.

(ii) Rotating Membership; Founding Board. At the first annual Diocesan Convention following adoption of this provision, two members will be elected for four-year terms. In addition, and in order to begin and continue the process of a rotating and staggered membership on the Standing Committee, at the first annual Diocesan Convention following adoption of these provisions, the eight members of the founding members of the Standing Committee shall be comprised of those incumbents (who were previously elected in four classes consisting of two members each, being one clerical and one lay member) who has not served out his full term and who has not declared his intent to resign from the Standing Committee prior to such Diocesan Convention. In such event such member shall continue as a member of the Standing Committee until completion of his/her full term or until such member shall have resigned, and there will be no nominations or elections for persons in such class.

(c) Removal and Vacancies. Standing Committee members shall continue in office until replaced by the Diocesan Convention. Any member of the Standing Committee may be removed, with cause, by a majority vote of the members of the Diocesan Council and a majority vote of the members of the Standing Committee. If vacancies on the Standing Committee occur, they shall be filled by persons elected by the majority vote of the remaining members of the Standing Committee and the person or persons elected shall serve in the unexpired terms until successors have been duly elected by Diocesan Convention.

SECTION III. Meetings. The By-laws of the Standing Committee shall contain the following provisions:

(a) Frequency. The Standing Committee shall meet at least six times annually and at such other times, as it deems necessary.

(b) Annual Meeting; Election of Officers. The first meeting of the Standing Committee shall be convened by the President of the Standing Committee no more than four weeks following the annual meeting of the Diocesan Convention. In addition to the President, who shall be a member of the clerical order, the Standing Committee shall, at its first meeting, elect one or more Vice Presidents, Secretaries, and other officers to serve until the first meeting of the Standing Committee following the next annual meeting of the Diocesan Convention, and until their successors have been duly elected and qualified.
(c) **Summons of Meeting.** The Standing Committee shall be summoned on the requisition of the Bishop, whenever the Bishop shall desire their advice, and the Standing Committee may meet of its own accord, when it may be disposed to advise the Bishop.

(d) **Acting as the Ecclesiastical Authority.** Whenever the Standing Committee shall be acting as the Ecclesiastical Authority, the disciplinary powers and duties of the Bishop shall devolve upon it; provided, however, that whenever such powers are vested in the clerical members of the Standing Committee they shall be exercised by such members alone; and provided, further that no sentence shall be pronounced on a Priest or Deacon except by a Bishop.

(e) **Meeting for Actions; Council of Advice.** In all cases in which a National Canon or a Diocesan Canon directs a duty to be performed, or a power to be exercised, by the Standing Committee, the Standing Committee must meet as one body. Whenever the Standing Committee shall be acting as the Council of Advice to the Bishop and in all other cases, the Standing Committee may act without a meeting, and without distinction of orders, except when otherwise directed by the National Canons or the Diocesan Canons, or by law.

(f) **Quorum.** A quorum for a meeting of the Standing Committee shall consist of one more than one half of the members of the Standing Committee; provided that at least two clerical members also must be present at any meeting in order to constitute a quorum. Proxies shall not be permitted to establish a quorum or in any vote of the Standing Committee at any such meeting.

(g) **Absences.** Unexcused absence by any member of the Standing Committee from more than two consecutive meetings of the Standing Committee shall constitute a resignation from the Standing Committee by such member. A member of the Standing Committee who shall be deemed to have resigned by reason of unexcused absences shall not be eligible to be elected or reelected until one year shall have elapsed following the resignation by reason of said absence.

**SECTION IV. Annual Report.** The Standing Committee shall submit an annual report to the Diocesan Convention of such of its official acts as do not pertain to the exercise of its functions as the Council of Advice to the Bishop. This report shall contain, among other things, consents to the election of Bishops, recommendations to the Bishop for ordinations to the Priesthood and to the Diaconate, recommendations to the Bishop for acceptances as candidates for Holy Orders, consents to encumber or alienate property, and its official acts as the Ecclesiastical Authority in the absence of the Bishop.
**Explanation**

The reasons for the proposed changes to the Canons relating to the Standing Committee are: the elimination of redundancy in Section II(c) concerning filling vacant positions by deleting the reference to the subsequent election at the next Diocesan Convention; to reconcile the Canons of the Diocese of Long Island with the National Canons and the Canons of neighboring dioceses with regard to whether the President of the Standing Committee must be a member of the clerical order as currently required by Section III(b); and the deletion of the word “one” from the definition of the quorum requirement in Section III(f) so as to make clear that any majority will constitute a quorum.

This resolution is presented by the Standing Committee with the recommendation of the Canons Committee to Convention “Not to Adopt” for the following reasons:

*Section II(c)* This change would allow the remaining Standing Committee members the ability to fill a vacancy without the oversight and determination of the convention for much more than the unexpired term between conventions. In as much as the Standing Committee can become the Ecclesiastical Authority, the Convention must have the ability to weigh in if the vacancy will go beyond a year.

*Section III(b)* The last General Convention was forced to create a salary provision for the president of the House of Deputies. Unless someone is independently wealthy, a lay person in the role of President of the Standing Committee in our diocese, given the complex and complicated realities of our diocese, and especially in the event of vacancy of the Diocesan Bishop would create a tremendous hardship and ultimately result in a failure of oversight in the day to day working of the diocese, its corporations and the 50+ employees of the bishop’s staff. Neighboring dioceses do not have the oversight requirements of our diocese.

*Section III(f)* There is no objection to the revision to the quorum requirement.
Proposition 2

Amend TITLE VI, Canon 5, Section II, Section III(a)(i), Section III(b)(iii), and Section IV of the Canons of the Diocese of Long Island

Resolved, that TITLE VI, Canon 5, Section II, Section III(a)(i), Section III(b)(iii), and Section IV of the Canons of the Diocese of Long Island be amended to read as follows

CANON 5
THE MERCER SCHOOL OF THEOLOGY

SECTION I. A Diocesan Corporation. George Mercer, Jr. Memorial School of Theology (the "Mercer School of Theology"), a corporation organized and existing under the Education Law of the State of New York, is recognized as a Diocesan Corporation.

SECTION II. Duties. The Board of Trustees of the Mercer School of Theology shall be responsible for implementing programs of theological education for clergy and laity under the direction of the Bishop and shall administer the scholarship funds entrusted to it. The Board of Trustees shall oversee the management of the Mercer School of Theology and its relationships with other religious educational bodies of the Church and in the Diocese.

SECTION III. Composition, Manner of Selection and Terms, Qualifications, and Removal and Vacancies.

(a) Composition. The membership of the Board of Trustees shall be composed as follows:

(i) ex officio members: (A) the Bishop of the Diocese, (B) the Bishop Coadjutor of the Diocese, if there be one, and the Suffragan and/or Assistant Bishops of the Diocese, if there be any, and (C) the Director of the Mercer School of Theology;

(ii) appointed members: four persons annually by the Bishop of the Diocese; and

(iii) elected members: six persons by the Diocesan Convention, two of whom shall be elected annually as set forth below.
(b) Manner of Selection and Terms.

(i) *ex officio* members: each such member shall serve on the Board by virtue of the position each holds in the Diocese. The term of each member shall last for so long as each such member holds the office for which such member was elected or appointed;

(ii) appointed members: each such member shall serve a one-year term, and shall be appointed by the Bishop of the Diocese within sixty (60) days following the annual Convention; and

(iii) elected members: six persons by the Convention, two of whom shall be elected annually. In order to begin and continue the process of a rotating and staggered membership for those persons elected by the Convention, the six members will be divided into three classes consisting of two members each. At the first annual Convention following adoption of this provision, the six members of the founding board shall be appointed by the Bishop of the Diocese within four weeks following such annual Convention. Two members will be appointed for one year terms, two members will be appointed for two year terms, and two members will be appointed for three year terms. When the terms of the members of each class expire, replacements will be elected at each subsequent annual Convention for full three year terms, and so on thereafter; provided that no person shall be elected to serve more than two full terms in succession.

(c) Qualifications. Clerical members shall be Canonically Resident in the Diocese. Lay members shall be adult communicants in good standing of the Church, and on the membership role of a Church in this Diocese. No member shall be paid any salary or receive any remuneration of any kind whatsoever by virtue of his status as a Trustee of the Mercer School of Theology.

(d) Removal and Vacancies. Board members shall continue in office until replaced by their electing or appointing person or body. Any Board member may be removed, with or without cause, in the case of (i) *ex officio* members by the Bishop of the Diocese, (ii) appointed members by the Bishop of the Diocese,
and (iii) elected members by the Council. If vacancies on the Board occur through death or resignation, they shall be filled to complete any unexpired terms until successors shall have been duly elected or appointed, in the case of (i) ex officio members, by the Bishop of the Diocese, (ii) appointed members, by the Bishop of the Diocese, and (iii) elected members by the Council.

SECTION IV. **Meetings.** The By-laws of the Mercer School of Theology shall contain the following provisions:

(a) The Board shall meet at least four times annually and at such other times, as it deems necessary. Proxies shall not be permitted to establish a quorum or for voting at any meeting of the Board.

(b) The first meeting of the Board shall be convened by the Bishop of the Diocese no more than three months following the annual meeting of the Convention. A quorum shall consist of one more than one half of the members of the Board. In addition to the President, who shall be the Bishop of the Diocese, the Board shall, at its first meeting, elect one or more Vice Presidents, Treasurers and Secretaries to serve until the first meeting of the Board following the next annual meeting of the Convention, and until their successors have been duly elected and qualified.

(c) Unexcused absence by any member of the Board from more than two consecutive meetings of the Board shall constitute a resignation from the Board by such member. A member of the Board who shall be deemed to have resigned by reason of unexcused absences shall not be eligible to be elected or reelected, or appointed or reappointed to the Board, until one year shall have elapsed following the resignation by reason of said absence.

SECTION V. **Annual Report.** The Board shall submit an annual report of the program and operations of the Mercer School of Theology, together with a financial statement for the previous fiscal year, to the Convention. This report shall contain, among other things, a statement of all scholarship and maintenance funds and additions thereto during the said year, including gifts and legacies received, as well as a statement of income from all sources and an itemized statement of the disbursements made during the said year.

SECTION VI. **Submission to the Convention.** The Board shall submit its proposed program and budget for the next subsequent fiscal year to the Convention.
Explanation

The proposed changes to the Canons relating to the Mercer School of Theology are to clarify that the scope of the duties of the Board of Trustees of the Mercer School does not include the administration of scholarship funds (Section II); to clarify the actual composition of the Board of Trustees by deleting the reference to the Director of the School (Section III(a)(i)(C)); to conform the Canons to the current practices as regards election of Board Members (Section III(b)(iii); and the elimination of surplus language from the introduction of Section IV.
Resolutions

Resolution 1

Proposed Ministry Plan for Diocese of Long Island 2020

I. Introduction

As you read through the proposed Ministry Plan (aka budget) for 2020, you will discover the outward and visible expression of our collective support for the programs, initiatives and personnel that are our diocesan mission. This ministry plan, the most expansive in diocesan history provides significant support and attention to the further development of clergy and lay leadership, the initiation of new programing in support of parish life, the continued encouragement of our diocesan-wide ministries, and the on-going initiatives of pastoral, liturgical and social ministries across the diocese and beyond.

The narrative that follows gives expression to the way of love in Jesus Christ that makes holy sense of the numbers and figures of the budget for 2020.

II. Sources of Revenue

As in prior years, the Diocese Ministry Plan is funded by four sources of revenue: (1) Trustees of the Estate (2) Congregational offerings (3) Service and other revenue and (4) Astor Fund grant.

![Revenue 2020](image)

1. Trustees of the Estate

46% of the revenue in the 2020 Ministry Plan comes from Trustees of the Estate in several types of support. Monthly investment Income from the Investment Fund. Income from trust funds held by the Trustees of the Estate to support the Episcopate, Mission and maintenance expenses. The Trustees continue to support the Cathedral and Diocesan Center through the Ministry Plan and will provide additional support to the Diocese.

In 2020 it is hoped that enough congregations will adopt the tithe to replace the additional support from the Trustees so that the new ministries may continue.
2. **Congregational Offerings for the Support of our Common Ministry**

Offerings from congregations represent 36% of the proposed Ministry Plan. In 2019, pledges have been recorded from 78 of 131 congregations, with 35 congregations pledging the full tithe. Our goal for 2020 continues to be that every congregation will make a proportional gift directly from their income while working toward the tithe.

3. **Astor Fund Grant**

The Diocese is the beneficiary of income from the Astor Fund held by the National Episcopal Church for mission in the City of New York. This income is allocated to projects in the city.

4. **Service and Other Revenue**

Service and Other Revenue remain at 9% in 2020 as Episcopal Ministries is providing additional support for the Canon for Stewardship position. As in prior year accounting and administrative fees are received for services provided to other Diocesan corporations.

**III. Program and Personnel Expenses**

Expenditures in the 2020 Plan can be broken down into three broad categories:

- Episcopate and the Bishop’s Staff 26%
- Administration & Facilities Expenses 11%
- Mission 63%

### Expenses 2020

- **Mission 63%**
- **Support for the Wider Church 8%**
- **Ministry Support 5%**
- **Diocesan Convention 2%**
- **Stewardship 5%**
- **Missioners & Partnerships 18%**
- **Diocesan Liturgies 1%**
- **Pastoral Care 3%**
- **Millennium Development Goals 1%**
- **Communication Ministry 6%**
- **CDI 1%**
- **Episcopal Ministries 2%**
- **Youth and Young Adult Ministry 4%**
- **Retired Clergy/Lay Programs 2%**
- **Support for Ministry 3%**
- **Facilities Staff & Expenses 9%**
- **Administrative Expenses 2%**
- **Administrative Staff 10%**
- **Bishops’ Lay Staff 6%**
- **Bishops 2%**
- **Assistant/Assisting Bishops 2%**
- **Chancellor 2%**
- **Fund for Salary Adjustments 1%**
MISSION

Support for the Wider Church includes our share in the Triennial Ministry Plan of The Episcopal Church and our participation in the work of Province II. Funds are also reserved for our deputation to General Convention and the Lambeth Conference. The Ministry Plan includes the full asking of the Episcopal Church.

Millennium Development Goals the Ministry Plan sets aside a small portion of the budget for these initiatives.

Retired Clergy/Lay Programs is a Diocesan initiative that provides annual grants to retired clergy and surviving spouses to assist with medical expenses. The Diocese provides a Medicare Supplement to retired lay staff with 20 years’ service.

The Community Services Program Director works with congregations and other organizations. Revenue includes funds from Episcopal Ministries covering 50% of this line item.

Diocesan Youth and Young Adult Ministry funds the salary and benefits for the Director of Youth Ministry, the Associate for Youth Ministry and program expenses.

Community Justice Ministry This full-time position focuses on the bishop’s work with community justice matters.

Communication and Technology: Office of Communication Ministry (OCM) provides counsel to the Bishop and diocesan departments and parishes. OCM helps to plan effective strategic communication and interpretation of mission and ministry, both within the church and the general public. OCM also manages the Information Technology computer network and business databases for all diocesan offices and offers staff training and a help desk for use of office computer programs. OCM is also responsible for the administrative management of the communication, logistic and related arrangements for Diocesan Convention. OCM is the producer, editor and publisher of articles, notices and video content for the diocese’s official website and social media networks. OCM staff writes, edits and publishes online email newsletters for parish clergy and lay leaders, posts official email announcements, and Sunday bulletin inserts. The Director of Communication manages all of the above and also serves as the official press spokesperson for the diocese and is the frontline liaison for Bishop Provenzano with church and secular print and electronic news media.

The Diocesan Convention portion of this plan funds the direct administrative and program expenses related to the production of diocesan convention. This includes pre-convention meetings, reproduction and mailing of Pre-Convention journals, registration system, hotel accommodations, transportation and meals for diocesan staff, lunch and coffee breaks for attendees, banquet, childcare, audio-visual services, equipment rental and services such as electronic voting. This line item partially funds one staff person who dedicates a portion of her energies throughout the year to the planning of convention.
Diocesan Liturgy includes the costs of a part time liturgical coordinator who helps to craft and oversee Diocesan liturgies, such as ordinations, confirmations, convention and various special liturgies throughout the year as well as some program expenses such as music or other creative liturgical arts.

DCDI This Plan continues to support the Diocesan Church Development Institute, a leadership-training program focused on developing the spiritual community and organizational life of congregations. DCDI continues to support and train clergy and lay leaders who desire to transform their congregations by making them stronger, healthier, more deeply rooted in Anglican Spirituality, more responsive to God, and more effective in their communities. It also funds congregational coaches who work one on one with clergy and vestries.

Diocesan Missioners represent strategic church plants, mission support, church redevelopment and new mission initiatives. Missioners are paid through the Diocese payroll.

- Chinese Ministry at Holy Spirit, Bensonhurst (Rev. Peter Lam)
- Santa Cruz & Bushwick Abbey, Ridgewood (Revs. Nell Archer & Ted Chase)
- Resurrection, Richmond Hill (Rev. Joshua Samuel)
- Suffolk County Latino Hispanic Missioner (Rev. Gerardo Romo-Garcia)

Diocesan Partnerships are grants to congregations and other organizations for ministry support. They amount will be reduced over time as ministries become self-supporting.

- Church of the Ascension, Greenpoint (Rev. John Merz)
- San Andres, Brooklyn (Rev. Francisco Rodrigues)
- St. Bartholomew, Brooklyn (Rev. Pierre Damus)
- St James, Elmhurst Queens (Rev. Paul Lai)
- All Saints, Long Island City (Rev. Gabe Lamazares)
- St John, Springfield Gardens (Rev. Pauline Samuel)
- Cathedral of the Incarnation (Cathedral and Diocesan ministries)
- St John, Locust Valley (Rev. Stephen Tamke)
- Messiah, Cent. Islip & Christ Church, Brentwood (Rev. Juan Pastore Reyes)
- Redeemer, Mattituck & Holy Trinity, Greenport (Rev. Roger Joslin)
- Rural and Migrant Ministries (annual grant)
- St. Peter’s, Bay Shore, Bishop in Residence (Rt. Rev. Johncy Itty)

Support for Ministry provides modest program support for various diocesan ministries including Asian-American, Black, Hispanic, Campus and women’s ministries, diocesan sponsored events, companion diocese relations, deanery expenses, retired clergy events, the Commission on Ministry and the Racial Justice and Reconciliation Commission.
EPISCOPATE & BISHOP’S STAFF

The Episcopate covers the salaries, benefits, travel and related expenses of Bishops Provenzano, Wolf, Allotey, and Franklin. In addition, funds have been budgeted for the work of any Assisting Bishops.

Bishop’s Staff supports the work of the Bishop and includes Canon Myra Garnes for Youth and Young Adult Ministry, the Rev. Canon Claire Woodley for Ministry Support, the Rev. Canon Patricia Mitchell for Pastoral Care, the Rev. Canon Suzanne Culhane for Stewardship, and the Rev. Marie Tatro, Vicar for Community Justice. Salaries, benefits, travel and related expenses are included under their individual areas in Support for Ministry.

Bishop’s Lay Staff provides support for the Episcopate, the Canons and the Chancellor.

Administrative Staff includes the Finance Office, Human Resources, Payroll, and Support for Diocesan Convention.

Fund for Salary Adjustments There is a pool of funds for merit-based salary increases.

ADMINISTRATION & FACILITIES

Administrative Expenses includes audit, legal, office equipment and office expenses.

Facilities & Maintenance is responsible for the buildings and grounds on the diocesan campus and other properties managed by the diocese. This line item includes the salary and benefits of the Director of Facilities and ground’s crew who serve on the Diocesan and Cathedral Campus. Facilities and Maintenance also serves the wider Diocese by providing insight and analysis to local parishes engaged in construction and maintenance projects. The Cathedral and Mercer School contribute to these expenses and the Trustees of the Estate also provide support.
Ministry Plan of the Diocese of Long Island

<table>
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<tr>
<th>Revenue</th>
<th>2018 Actual</th>
<th>2019 Budget</th>
<th>Sep 2019 Actual</th>
<th>2020 Proposed</th>
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<td>Amount from Prior Year</td>
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| Expenses                                                                 |             |             |                 |               |
| Mission                                                                 |             |             |                 |               |
| 6 Support for the Wider Church                                         | 483,371     | 428,851     | 309,522         | 503,165       |
| 7 Millennium Development Goals                                         | 18,000      | 18,000      | 18,000          | 18,000        |
| 8 Retired Clergy/Lay Programs                                          | 120,888     | 133,000     | 107,028         | 132,500       |
| 9 Community Services Prog. Director                                   | 126,414     | 124,216     | 86,224          | 122,500       |
| 10 Diocesan Youth Ministry                                             | 261,328     | 253,535     | 169,977         |               |
| 11 Young Adult Ministry                                                | 10,000      | 10,000      | 0               |               |
| Youth and Young Adult Ministry                                         |             |             |                 | 290,257       |
| 12 Community Justice Ministry                                          | 105,273     | 110,834     | 24,060          | 122,203       |
| 13 Communication Ministry                                              | 247,974     | 254,452     | 95,347          | 356,121       |
| 14 Diocesan Convention                                                 | 30,714      | 110,842     | 67,046          | 153,448       |
| 15 Stewardship                                                         | 0           | 0           | 299,124         |               |
| 16 Ministry Support                                                    | 0           | 0           | 347,641         |               |
| 17 Pastoral Care                                                       | 0           | 0           | 217,494         |               |
| 18 Diocesan Liturgies                                                 | 64,320      | 69,020      | 49,212          | 69,236        |
| 19 CDI                                                                  | 107,371     | 123,274     | 41,469          | 87,675        |
| 20 Missioners & Partnerships                                           | 1,144,317   | 1,583,568   | 583,626         | 1,173,590     |
| 21 Support for Ministry                                                | 23,993      | 103,500     | 56,234          | 162,800       |
| 22 Total Mission                                                       | 2,743,963   | 3,323,092   | 2,692,189       | 4,055,754     |

| Episcopate                                                             |             |             |                 |               |
| 23 Diocesan Bishop                                                    | 291,131     | 310,547     | 213,286         | 316,102       |
| 24 Assistant/Assisting Bishops                                        | 99,122      | 77,248      | 86,845          | 120,391       |
| 25 Clergy Staff                                                        | 637,092     |             | 0               |               |
| 26 Chancellor                                                         | 0           | 0           | 152,000         |               |
| 27 Bishops' Lay Staff                                                 | 375,832     | 387,331     | 254,190         | 390,640       |
| 28 Administrative Staff                                               | 846,085     | 616,207     | 358,458         | 662,556       |
| Fund for Salary Adjustments                                           | 28,500      |             | 40,000          |               |
| 29 Total Episcopate                                                   | 1,612,170   | 2,056,925   | 912,779         | 1,681,689     |

| Administration & Facilities                                          |             |             |                 |               |
| 30 Administrative Expenses                                           | 172,321     | 163,500     | 129,602         | 165,618       |
| 31 Facilities Staff & Expenses                                       | 487,617     | 468,144     | 379,370         | 563,262       |
| 32 Total Administration                                              | 659,938     | 631,644     | 508,972         | 728,880       |
| 33 Total Expenses                                                    | 5,016,071   | 6,011,661   | 4,113,940       | 6,466,323     |

| 34 REVENUE LESS EXPENSES                                              | 466,423     | 0           | -618,053        | 0             |
2019 Giving Congregations

We offer prayers of thanksgiving and express our gratitude to those who support our common mission.

BROOKLYN

All Saints' Episcopal Church
Ascension Episcopal Church
Calvary & St. Cyprian Church
Christ Episcopal Church, Cobble Hill
Church of the Epiphany & St. Simon
Grace Episcopal Church
Church of the Holy Apostles
Church of the Holy Spirit
Church of the Nativity
Iglesia de la Santa Cruz
St. Alban's Episcopal Church
St. Andrew's Episcopal Church
Pro-Cathedral of St. Ann and the Holy Trinity
St. Augustine's Episcopal Church
St. Barnabas Episcopal Church
St. Gabriel's Episcopal Church
St. George's Episcopal Church
St. John's Episcopal Church, Park Slope
Church of St. Luke & St. Matthew
St. Mary's Episcopal Church
St. Paul's Church (Carroll St.)
St Paul's Church (Flatbush)
St. Philip's Church (Decatur St.)
St. Philip's Church (Dyker Heights)
St. Stephen & St. Martin Church
St. Thomas Episcopal Church

St. Gabriel's Episcopal Church
St. Mark's Church
Grace Episcopal Church
Church of St. James the Less
St. Stephen's Church
St. Joseph's Episcopal Church
St. Peter's Episcopal Church
St. John's Church
St. John's Episcopal Church
St. Alban the Martyr Church
Grace Episcopal Church
All Saints' Episcopal Church
St. Paul's Episcopal Church

NASSAU

All Saints' Episcopal Church
St. Thomas' Episcopal Church
St. John's Episcopal Church
St. Thomas' Episcopal Church
Church of the Transfiguration
Cathedral of the Incarnation
St. Paul's Episcopal Church
All Saints' Episcopal Church
St. George's Episcopal Church
Trinity St. John's Episcopal Church
Holy Trinity Episcopal Church
St. Philip & St. James Church
St. John's Church of Lattingtown
St. James of Jerusalem by the Sea
St. John's Episcopal Church
Grace Episcopal Church
St. Francis Episcopal Church
Christ Episcopal Church
St. Margaret's Church
St. Stephen's Episcopal Church
Church of the Ascension
St. Paul's Episcopal Church
Trinity Episcopal Church
St. Luke's Episcopal Church

QUEENS

Church of the Redeemer
St. George's Episcopal Church
All Saints Episcopal Church
St David's Episcopal Church
Zion Episcopal Church
Church of Grace & Resurrection
St. James' Episcopal Church
St. John's Episcopal Church
St. Luke's Episcopal Church

Astoria
Astoria
Bayside
Cambria Heights
Douglaston
East Elmhurst
Elmhurst
Flushing
Forest Hills
Hollis
Jackson Heights
Jamaica
Jamaica
Jamaica
Queens Village
Rosedale
S Ozone Park
Springfield Gdns
Saint Albans
Whitestone
Woodhaven
Woodside

Baldwin
Bellerose
Cold Spring Hbr
Farmingdale
Freeport
Garden City
Glen Cove
Great Neck
Hempstead
Hewlett
Hicksville
Lake Success
Locust Valley
Long Beach
Lynbrook
Massapequa
North Bellmore
Oyster Bay
Plainview
Port Washington
Rockville Centre
Roosevelt
Roslyn
Sea Cliff
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<tr>
<th>St. Michael &amp; All Angels</th>
<th>Seaford</th>
<th>Caroline Church of Brookhaven</th>
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<tr>
<td>Holy Trinity Episcopal Church</td>
<td>Valley Stream</td>
<td>St. Mary's Church</td>
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<td><strong>Church of St. Jude</strong></td>
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<td>Church of the Advent</td>
<td>Westbury</td>
<td>St. Thomas of Canterbury Episcopal Church</td>
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<td>Williston Park</td>
<td>St. John's Episcopal Church</td>
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<td><strong>All Souls Episcopal Church</strong></td>
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<td><strong>SUFFOLK</strong></td>
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<td>St. Thomas' Episcopal Chapel</td>
<td>Amagansett</td>
<td><strong>Tithing congregations.</strong></td>
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<tr>
<td>St. Mary's Episcopal Church</td>
<td>Amityville</td>
<td>Every effort for accuracy has been made.</td>
</tr>
<tr>
<td>St. Peter's By The Sea</td>
<td>Babylon</td>
<td>Please inform us of any errors or omissions</td>
</tr>
<tr>
<td>Christ Episcopal Church</td>
<td>Bay Shore</td>
<td>at <a href="mailto:sculhane@dioceseli.org">sculhane@dioceseli.org</a>. Thank you!</td>
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<td></td>
<td>Bellport</td>
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<tr>
<td><strong>Christ Episcopal Church</strong></td>
<td>Brentwood</td>
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<tr>
<td>St. Ann's Episcopal Church</td>
<td>Bridgehampton</td>
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<tr>
<td>St. James' Episcopal Church</td>
<td>Brookhaven</td>
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<tr>
<td>St. John the Baptist Episcopal</td>
<td>Center Moriches</td>
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<tr>
<td><strong>Messiah Episcopal Church</strong></td>
<td>Central Islip</td>
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<td>St. Patrick's Episcopal Church</td>
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<td>East Hampton</td>
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<td>Emmanuel Episcopal Church</td>
<td>Great River</td>
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<td><strong>Holy Trinity Episcopal Church</strong></td>
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<tr>
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<td>Hampton Bays</td>
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<td><strong>St. John's Episcopal Church</strong></td>
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<td>St. Mary's Episcopal Church</td>
<td>Lake</td>
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<td>Ronkonkoma</td>
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<tr>
<td>St. Boniface's Episcopal Church</td>
<td>Lindenhurst</td>
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<tr>
<td>St. Andrew's Episcopal Church</td>
<td>Mastic Beach</td>
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<tr>
<td><strong>Church of the Redeemer</strong></td>
<td>Mattituck</td>
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<tr>
<td><strong>Trinity Episcopal Church</strong></td>
<td>Northport</td>
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<tr>
<td>St. John's Episcopal Church</td>
<td>Oakdale</td>
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<tr>
<td><strong>St. Paul's Episcopal Church</strong></td>
<td>Patchogue</td>
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<tr>
<td>Christ Episcopal Church</td>
<td>Port Jefferson</td>
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<tr>
<td><strong>Church of the Atonement</strong></td>
<td>Quogue</td>
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<tr>
<td>Grace Episcopal Church</td>
<td>Riverhead</td>
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<td><strong>Christ Episcopal Church</strong></td>
<td>Sag Harbor</td>
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<tr>
<td><strong>St. James' Episcopal Church</strong></td>
<td>Saint James</td>
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<td><strong>St. Ann's Episcopal Church</strong></td>
<td>Sayville</td>
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<tr>
<td><strong>St. Cuthbert's Episcopal Church</strong></td>
<td>Selden</td>
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Setauket  
Shelter Island  
Shoreham  
Smithtown  
Southampton  
Stony Brook  
Westhampton Beach
Resolution 2  
Concerning Clergy Compensation Guidelines in the Diocese of Long Island

BE IT RESOLVED that the Base Diocesan Minimum Compensation for 2020 be increased by a 1.7% Cost-of-Living Adjustment (COLA) in accordance with the following table:

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>RECTORS, INTERIMS, PRIESTS-IN-CHARGE, VICAR</th>
<th>CURATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASE MINIMUM FULL TIME CASH SALARY</td>
<td>$50,478</td>
<td>$42,188 $42,905</td>
</tr>
<tr>
<td>CASH HOUSING ALLOWANCE</td>
<td>50% of Minimum Cash Salary</td>
<td>Only where NO church housing is provided (includes utilities)</td>
</tr>
<tr>
<td>SECA OFFSET</td>
<td>$3,862</td>
<td>$3,282</td>
</tr>
<tr>
<td>REIMBURSABLE AUTOMOBILE and TRAVEL RELATED EXPENSES</td>
<td>Reimbursement of automobile and business-related expenses is to be made under accountable expense reimbursement plans to be adopted by vestries in accordance with IRS criteria and the Manual of Business Methods in Church Affairs which has been the canonical standard in the Diocese of Long Island since 1997. Appropriate amounts are to be included in parish budgets.</td>
<td></td>
</tr>
<tr>
<td>UTILITIES</td>
<td>Congregations are to cover the cost of utilities in church provided housing. Where no church housing is provided, the 50% Cash Housing Allowance above includes utilities. Utilities = gas, heat, electric, water, Internet and telephone</td>
<td></td>
</tr>
<tr>
<td>PENSION ASSESSMENT</td>
<td>18% of Total Base Compensation as defined by the Church Pension Fund</td>
<td></td>
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<tr>
<td>LIFE INSURANCE ($50,000 Group Term)</td>
<td>$456.00</td>
<td>(In addition to the $150,000 coverage provided at no cost by CPF to active clergy)</td>
</tr>
<tr>
<td>MEDICAL &amp; DENTAL INSURANCE PREMIUMS</td>
<td>100% of the premium costs for adequate medical and dental coverage for clergy and his or her dependents. Anthem BCBS BlueCard PPO 90 or CIGNA PPO 90 (medical) and Aetna DMO (dental) plans are considered adequate coverage. Congregations are not required to contribute more than these rates. Clergy receiving medical benefits from an outside source (e.g. spouse, secular employment) will be enrolled in the Employee Assistance Program* through the Episcopal Church Medical Trust (cost to the congregation is $48/annum).</td>
<td></td>
</tr>
<tr>
<td>HOUSING EQUITY ACCOUNT - (RSVP)</td>
<td>A Housing Equity Account is to be established for clergy living in church-provided housing using the RSVP product of the Church Pension Fund in accordance with a Standing Resolution of the Diocesan Convention. The annual amount to be contributed is 3% of the sum of the clergy's cash salary, social security offset, utilities and 30% calculated housing, which should include all taxable cash compensation and is determined by the Church Pension Fund.</td>
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<tr>
<td>PARENTAL LEAVE OF ABSENCE</td>
<td>Birth of a Child - Primary childcare parent to receive 12 weeks' paid leave. Non-primary childcare parent to receive 2 weeks' paid leave. Employee giving birth should submit a claim for short term disability, which will reimburse the employer for 70% of the cleric's total compensation figure (up to $1,000/week) for up to 12 weeks from the date of the baby's birth. Adoptive parents will receive the same time off with pay as a birth parent but will not be entitled to file a disability claim. NYS Paid Family Leave can then be taken for an additional 10 weeks, and the primary care parent will receive a portion of their compensation through the vendor.</td>
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<tr>
<td>VACATION</td>
<td>One month (to include 5 Sundays) and the weekdays following Christmas and Easter</td>
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<tr>
<td>SABBATICAL LEAVE</td>
<td>3 months full base package following 6 years of continual service in a parish or institution of the diocese for the purpose of study, rest and renewal. Upon completion of a sabbatical a clergyperson must remain in his or her current position for minimally one year.</td>
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</tr>
<tr>
<td>SPIRITUAL RETREAT, DIRECTION AND REFLECTION TIME</td>
<td>One week for an annual spiritual retreat; and one day per month for spiritual direction</td>
<td></td>
</tr>
<tr>
<td>CONTINUING EDUCATION EXPENSE and LEAVE</td>
<td>$2,000 and 6 days per year (in addition to vacation); George Mercer School will provide additional programs to clergy of parishes in which this cost presents a financial burden.</td>
<td></td>
</tr>
<tr>
<td>SUPPLY CLERGY</td>
<td>$175.00 per service, plus reimbursement at the standard mileage rate established by the IRS for business mileage (currently 58 cents - update expected Dec 2019) OR Actual Cost if public transportation is used.</td>
<td></td>
</tr>
</tbody>
</table>

The COLA shall be the basis for annual compensation conversations with all continuing employees having already completed at least one full year of service at their present cure. (the COLA for 2020 will be 1.7%)

* Employee Assistance Program addresses the emotional, physical, family and legal needs of the clergy and their dependents in the form of immediate help, referrals and resources.

Submitted by Diocesan Council
Proposed Resolution Concerning Clergy Compensation Guidelines
in the Diocese of Long Island

Explanation:

• Changes to guidelines for 2020
  — **Base Minimum Full-time Cash Salary** has been increased by the 2020 COLA of 1.7%
  — **SECA** has also been increased based on the 2020 minimum salaries increases
  — Explanation of **utilities** has been updated from gas, heat, electric, water, cable and landline telephone to gas, heat, electric, water, internet and telephone
  — **Medical & Dental** – 2020 adequate coverage has been determined by the Diocese to be the Anthem BCBS BlueCard PPO 90 or the CIGNA PPO 90 for medical and the Aetna DMO for dental. Congregations are not required to contribute more than these rates; the difference in the cost of higher plans may become a payroll deduction.
  — **Parental Leave of Absence** – Disability leave has been changed to 12 weeks paid leave based on the current disability allotment and the enhancement of 10 weeks New York State Paid Family Leave. Congregations are not required to pay full salary during the NYS Paid Family Leave; NYS will provide a portion of the employee's salary to the employee, which has yet to be determined for 2020 (was 55% up to $746.42 per week for 2019).
  — **Continuing Education** – per Resolution passed in 2017 – Clergy will be provided with $2,000 per year and 6 days, in addition to vacation. For those parishes that this increase presents a financial burden, the George Mercer School will provide additional continuing education programs to clergy at low or no cost.

• All other sections do not contain any changes for 2020.
Reports of Diocesan Corporations

St. John’s Episcopal Hospital

The Standing Committee

The Cathedral of the Incarnation

George Mercer Jr. Memorial School of Theology

Camp DeWolfe

Committee on Archives of the Diocese of Long Island

Diocesan Council Report to the Diocese of Long Island

Episcopal Ministries of Long Island
Report to the Convention 2019

St. John’s Episcopal Hospital is the only hospital providing emergency and ambulatory care to the densely populated, culturally and economically diverse, and medically underserved populations of the Rockaways and Five Towns in southern Queens County and southwestern Nassau County, New York. Celebrating over 110 years of community care, the 257-bed facility provides people of all faiths with comprehensive preventive, diagnostic, treatment and rehabilitative services, regardless of ability to pay.

St. John’s is accredited by The Joint Commission’s Health Facilities Accreditation Program and is approved by the New York State Department of Health. The Hospital is a recipient of the Gold-Plus Get with the Guidelines®-Stroke Quality Achievement Award and Silver-Plus Get with the Guidelines®-Heart Failure Quality Achievement Award from the American Heart Association and recognized for healthcare quality by the AHA|ASA in the 2019 “Best Hospitals” Edition of US News & World Report.

Phase II of the Emergency Department (ED) Renovation and Expansion Project is underway. As we reported last year, the New York State Department of Health bestowed SJEH with a $10,150,000 grant for the much-needed ED renovation. The ED will double in size to 22,000 square feet and will feature 19 different treatment rooms, 21 results waiting positions, 6 rapid evaluation beds and 14 private areas in a separate psychiatric emergency area. Phase II is set to finish in mid-2020.

As part of the lobby renovation, the hospital opened a brand new pharmacy for patients to access their medication. When leaving the hospital, patients can easily pickup their medications without being concerned about traveling to an outside pharmacy. The pharmacy accepts most insurance plans, and offers discount pricing to eligible consumers through the US federal government’s 340B Drug Discount Program.

In addition, the 32,000 square foot Teaching Center is currently undergoing construction. The Center is being constructed in partnership with Ross University who donated $10 million to the project, and will feature four stories plus a basement. Its features will include a state-of-the-art simulation environment, four examination simulation labs, one multi-use simulation lab, two general simulation labs, one operating room simulation lab and a large multi-use auditorium. The center will offer several clinical services: cardiac care, cardiothoracic care, surgery, endocrinology, orthopedic, oncology, vascular, dermatology, hematology, neurology, audiology, pulmonary, podiatry, ENT, and more.

Lastly, through the Statewide Transformational Facility Grant Program, St. John’s was awarded a grant from the NYS Department of Health to create a Comprehensive Women’s Center and a Radiation Oncology Center.

Everyday St. John’s works with the community to ensure outreach services across the peninsula to include health screenings, information on health insurance, social work, nutrition counseling, and the Speaker’s Bureau, which offers assistance to community organizations by arranging for doctors, nurses, social workers, pastors, nutritionists, and other healthcare professionals. The hospital’s mobile health van offers Education on Wheels programs as well to support the community’s health initiatives and healthcare partners on the Peninsula.

For more information visit us at [www.ehs.org](http://www.ehs.org)
Report of The Standing Committee to the 153rd Diocesan Convention

October 2018 - September 2019

The following is a report of the business of the Standing Committee of the Diocese of Long Island.

1. Standing Committee Members:
The Rev. Steve Foster, President completed his eight years of service to the Standing Committee. At the 152nd Diocesan Convention, the Rev. Canon Dr. Lynn Collins and Mrs. Ann McPartlin were elected to serve four-year terms; Mrs. Jacqueline Mason was elected to complete the remaining three-year term of Veronica Hinkson who has relocated to South Carolina. The officers elected for the 2018-2019 at the November committee meeting were The Rev. Lawrence Womack, President, Mr. Roy Murphy, Vice President, and Mrs. Ann McPartlin, Secretary. The other members are The Rev. Clare Nesmith, The Rev. David Sibley, and Mr. Magnus Thorstenn.

The Rev. David Sibley tendered his resignation as of December 16, 2018. He has accepted a call to St. Paul’s in the Diocese of Spokane, Washington. A successor may fill his position until the next Diocesan Convention when a formal election will take place. At its February, 2019 meeting, the Standing Committee elected The Rev. Lindsay Lunnum to fulfill his position until the next Diocesan Convention when a formal election will take place.

2. Clergy Changes: The following changes were reported to The Standing Committee:
3. The Rev. Juan Pastor Reyes has been appointed Priest-in-Charge of The Church of the Messiah, Central Islip, and Christ Church, Brentwood, effective August 1, 2018.
4. The Rev. Lloyd Henry has been appointed Interim of St. Gabriel’s Church, Hollis, effective October 1, 2018.
5. The Rev. Heather Melton has been canonically transferred to the Diocese of Navajoland, effective March 12, 2018.
7. The Rev. David Sibley has been canonically transferred to the Diocese of Spokane, effective January 7, 2019.
8. The Rev. Ajung Sojwal has been appointed Rector of St. George’s, Hempstead, effective March 1, 2019.
9. The Rev. Hugh James has been appointed Interim Priest-in-Charge of St. Ann’s, Sayville, effective December 1, 2018.
10. The Rev. Pauline Samuel has been appointed Priest-in-Charge of St. John’s, Springfield Gardens, effective January 1, 2019.
11. The Rev. Julie Hoplamazian was appointed as Priest Associate to Zion Douglaston for a period of five months, effective 2/1/19 to 6/30/19.
13. Notice of reinstatement of William M. Viola in accordance with the provision of Title IV.18.2 of the Constitution and Canons of the Title IV, Canon 18 Section 2 of the Episcopal Church.
16. The Rev. Margo Peckham Clark has been canonically transferred to the Diocese of Newark, effective June 27, 2019.
17. The Rev. Mark Genszler has been appointed as Priest-in-Charge of Christ Church, Cobble Hill, effective April 28, 2019.
18. The Rev. Canon Lloyd Anthony has been appointed as Interim of St. David’s, Cambria Heights, effective July 1, 2019.
19. The Rev. Paul Xie has been appointed as Priest-in-Charge of St. George’s Flushing, effective July 1, 2019.
20. The Rev. Maxine Barnett has been appointed as Rector of All Saints, Baldwin, effective July 1, 2019.
21. The Rev. Canon Lesley Hay has been appointed as Interim of St. Mark’s, Westhampton Beach, effective August 18, 2019.
22. Br. Christopher McNabb has been appointed as Priest-in-Charge of St. Francis, North Bellmore, effective August 1, 2019.
23. The Rev. Mary Beth Mills-Curran has been appointed as Curate of St. John’s Church, Cold Spring Harbor, effective August 1, 2019.
24. The Rev. Spencer Cantrell has been appointed as Curate of All Saints Church, Brooklyn, effective September 1, 2019.
3. **Interviews/Ordinations:**
   1. Adam Bucko was interviewed and approved for Ordination to the Transitional Diaconate.
   2. The Rev. Anthony Jones was interviewed and approved for Ordination to the Priesthood.
   3. Christopher Lee was interviewed and approved for candidacy for ordination to the priesthood.
   4. The Rev. Adam Bucko was interviewed and approved for Ordination to the Priesthood.

4. **Property Sales and Leases:** The following property sales and leases were approved by The Standing Committee:
   1. Consent given to the sale of vacant land belonging to Christ Episcopal Church Sag Harbor to the Town of East Hampton.
   2. Consent given to a Lease agreement by The Church of St. Jude to Catholic Charities of The Diocese of Rockville Centre for a term of 5 years.
   3. Approval given to the sale of a building by Christ Church, Oyster Bay to the Chase Sheridan Group for $755,000.
   4. Approval of signed lease between Holy Trinity, Valley Stream and St. George’s, Hempstead for the short-term lease of the rectory at Holy Trinity.
   5. Approval of signed lease March 26, 2019, between St. John’s, Cold Spring Harbor, and the Cold Spring Harbor Nursery School for the use of four classrooms and parking lot from Monday- Friday, 9AM to 12 Noon for a period of 4 years 3 months.
   6. Approval to the Amendments to the Contract of Sale between The Church of the Redeemer and the Purchaser originally approved by the Standing Committee in March, 2017.
   7. Approval of the lease between St. George’s Church, Hempstead and the Redeemed Christian Church of God, Chapel of Greatness covering a portion of St. George’s property.
   8. Approval of the three-year lease between Trinity Church, Roslyn, and Child Abuse Prevention Services (CAPS) for part of the premises located at 1579 Northern Blvd., Roslyn.
   9. Approval of the sale By San Andres Church, Brooklyn of part of its property (Section 3 Block 783 Lot 80) to Sunlight Holding LLC for $4,850,000.

5. **Consents:**
   1. The Diocese of Texas: consent given for the election of a Bishop Suffragan.
   2. The Diocese of Western Kansas: consent given to election of The Rev. Canon Michael Barlowe as Bishop Diocesan.
   3. The Diocese of Newark: consent given to the election of The Rev. Carlyle J. Hughes as Bishop Diocesan.
   5. The Diocese of West Tennessee: Consent given to the election of the Rev. Phoebe A. Roaf as Bishop Diocesan.
   6. Convocation of the Episcopal Churches of Europe: The Standing Committee did not consent to the election of Rev. Mark W. Edington as Bishop-in Charge of the Convocation of the Episcopal Churches of Europe. The Committee strongly believes in the importance of diversity in such elections.
   7. Diocese of Northern California: Consent given to the election of the Rev. Canon Megan Traquair as Bishop Diocesan.
   11. Episcopal Diocese of Vermont: Consent to the election of the Rev. Dr. Shannon MacVean Brown as Bishop Diocesan.
   12. Diocese of El Camino Real: Consent to the election of The Rev. Canon Lucinda Ashby as Bishop Diocesan.
   13. Diocese of South Dakota: Non-consent was given to the election of Rev. Dr. Jonathan H. Folts as Bishop Diocesan due to lack of diversity in the block of candidates.

This completes the business of The Standing Committee of The Diocese of Long Island.

Respectfully submitted,

[Signature]

Ann P. McPartlin, Secretary
Report to Convention

My house shall be called a house of prayer for all peoples. (Isaiah 56:7)

The Cathedral of the Incarnation has served as a House of Prayer for Long Island since 1885. It was received by the first Bishop of Long Island as a gift and continues to be understood as a gift belonging to the diocese to be shared with the whole island — from the Brooklyn Bridge to Montauk Point. The cathedral offers sacred space for divine encounter and spiritual refreshment to all who find their way to Garden City.

Each person arrives at the Cathedral of the Incarnation on their own unique spiritual itinerary. That is — a journey which has a sense of direction, flow, history and trajectory—a travel plan which is open to changes, detours, unexpected stops and unanticipated adventures. The cathedral may be a starting point, a destination, or a turn in the road. It may be a long-term spiritual home or place we stay for a while to learn and grow before continuing on our way.

In Crossing and Dwelling, Thomas Tweed defines religions as “confluences of organic-cultural flows that intensify joy and confront suffering by drawing on human and superhuman forces to make homes and cross boundaries.” This is an excellent description of the cathedral’s Christian mission today.

As a place set apart for divine encounter and spiritual refreshment, the cathedral welcomes all who come to worship, connect, grow and serve here. This includes members of the general public, members of parishes and missions belonging to the diocese, members of other religious traditions and members of the cathedral’s own congregation. It should become our understanding over time that all members of the diocese have two churches, their parish and the bishop’s church.

The cathedral is the principal gathering and sending church in the Diocese of Long Island. In addition to daily and Sunday worship, it is the place of significant island-wide rituals: ordinations, consecrations, confirmations, reaffirmations, and more. The cathedral is the center of evangelical energy in the diocese. Its mission is focused on facilitating the connection between the Christian faith proclaimed and the Christian life expressed. Said another way: the primary vocation of the cathedral is to make the Incarnation known by exemplifying the essential connection between Christian contemplation and Christian action in community.

The cathedral plays a uniquely public role in a dramatically shifting American religious landscape. An ever-growing number of people in America identify as ‘spiritual but not religious’ (SBNR). This group is welcomed with open arms at the cathedral. It is essential to our mission that we ensure God’s house of prayer is open to all seekers. No group or individual is privileged over another. The cathedral’s life must be characterized by fluidity rather than rigidity if it is to have a vibrant life in the 21st century.

In my four years as Dean of the Cathedral, I have been witness to a remarkable ongoing transformation of cathedral life. New liturgies, programs, partnerships and ministries continue to emerge through the work of the
Holy Spirit, the leadership of our bishop, the faithfulness of cathedral clergy and staff and the participation of many members of the diocese and communities across Long Island. I will highlight just a few inspiring developments:

_Rhythm of Prayer:_ At the center of all we do is a commitment to daily Eucharistic celebration, public daily offices and contemplative prayer at the heart of the diocese.

_Cathedral Liturgies:_ The cathedral is the principal place for ordinations and confirmations as well as feast day liturgies at which the bishop is present as chief presider. These liturgies are thoughtfully prepared and well-executed requiring many volunteers and the participation of multiple clergy. Two liturgies developed at the cathedral have had a significant role in the growth of the local cathedral community. Cathedral for Kids! is a 30-minute Eucharist for the young and the young at heart which has become the fastest growing liturgy at the cathedral. The Neighborhood Mass is an outdoor Eucharist for all ages and an open invitation to bring pets.

_Incarnation 2020:_ A masterplan to transform the cathedral buildings and grounds into a vibrant center of diocesan life for the next generation. This series of potential projects includes accessibility upgrades, renewed worship spaces, public reflection gardens, new offices for diocesan staff and attractive, useful new approaches to our buildings which emphasize the hospitality of episcopal ministry.

_College Ministry:_ The cathedral provides leadership and pastoral care in ministry at Adelphi University. Cathedral clergy currently sit on the DACA and Immigration presidential task forces as well as the LGBTQ+ advisory council. The cathedral has also begun a new group on campus focusing on contemplative life and social justice. The group draws a committed group of faculty and students.

_Resourcing Parishes:_ The cathedral clergy and staff commit time to conversations and visits with parishes regarding challenges and opportunities they face in their various contexts. Recent examples include consultations regarding music personnel searches, liturgical development and partnership opportunities.

_Renewed Governance:_ A refreshed look at the role of the Cathedral Chapter, Executive Committee and Cathedral Council to reduce duplication of efforts, confusion regarding enumerated powers and expectation of appropriate input/decision-making.

_Fellowship in Faith:_ A vibrant intergenerational fellowship and formation program on Sunday mornings open to all at the Mercer School of Theology.

_Walker House:_ The cathedral is a strategic partner of the Trustees of the Estate in creating a new guest house for hospitality, programming, retreats, spiritual direction and events on 3rd Street in Garden City (less than a block from the cathedral). Currently under renovation for Winter 2019 opening.

I hope you share my enthusiasm for these ministries which belong to all of us. Please come as you are able and join in the joy, depth and transformative power of cathedral ministry at the heart of the diocese in Garden City.

Yours in Christ,
The Very Rev. Dr. Michael Sniffen
13th Dean of the Cathedral
Mercer School programs, events and other activities are scheduled across two academic semesters, from September to June. In addition to offerings from the School of Theology, the School also provides meeting support services for congregations, diocesan organizations and outside groups on a space available and needs basis across a full calendar year. Visit us on any day of the week and you are likely to find an energizing mix of activities supporting a variety of ministries in support of One Diocese One Mission.

A major focus area for Mercer is the School for Ministry, which provides academic and spiritual formation to postulants for Holy Orders. Courses in Scripture, Church History, Theology, Liturgics and Homiletics are offered to support those preparing for ordained ministry as deacons or (in special situations) priests. During academic year 2018 – 2019 the School began the first year of our three-year program for those called to the vocational diaconate, offering courses in Scripture, Liturgiology, Church History, and Pastoral Theology to three postulants for Holy Orders. Twelve members of the lay order audited one or more courses in each semester. A “Lunch and Learn” Lenten program for laity on “Hidden Jewels in the Book of Common Prayer” attracted twenty-one participants. The class met four consecutive Tuesdays during Lent. For Fall 2019 the school added two first year students. The Mercer Scholarship Fund financially supported six students in full residential Episcopal seminaries, and thirteen others at the Mercer School and other formation programs.

One-day workshops were offered in Safe Church and Eucharistic Visitation, as well as lay leadership training for Vestry & Wardens and Parish Treasurers. We continued to expand these offerings to locations beyond the Diocesan Center in Garden City to address the need for localized educational opportunities. In addition, Mercer cooperated with a variety of other groups and organizations both within the Diocese and without, including hosting events of the Youth and Young Adult ministry of the Diocese, Episcopal Ministries of Long Island, parish vestry retreats, meetings of Episcopal Church Women (ECW), the Diocesan Altar Guild, and various meetings of Episcopal Health Services. Mercer also continues to underwrite such programs as Godly Play training, Education for Ministry. This year over 4,000 people attended programs sponsored by the Mercer School.

Clergy continuing education offerings have been expanded in cooperation with the Canon for Ministry Support and the Bishop’s Office. The “First Tuesday” of each month is a clergy learning day at Mercer School with presentations in a small group setting. In addition, trainings and support for interim clergy and clergy coaches continue.

Mercer programs and offerings are described in our Fall 2019-2020 Program Catalog, which is available in both print and online versions. Published in early fall, the catalog provides further detail and registration instructions. As we are still actively planning additional offerings for next spring we anticipate publishing a supplement to the catalog in early 2020. Our website, accessible from the Diocesan website, has also been recently updated.

Respectfully submitted,

Diane Muscarella and Ted Gerbracht, Co-Directors
October 1, 2019
Dear Sisters and Brothers in Christ,

In 2019, Camp DeWolfe celebrated 72 years of ministry in the Episcopal Diocese of Long Island. This past year, Camp DeWolfe welcomed hundreds of summer campers and thousands of retreat guests to our location in Wading River.

Our Diocesan year-round retreat ministry continued to expand and develop as an effective welcoming ministry of hospitality, for reflection, renewal, prayer and kindness, for an increasing number of guests from churches, schools, non-profits, and families, across New York City, Long Island and the Tri-state region. An outdoor natural beach setting, with space and opportunities to encounter Christ in the present day, in both community and nature. A chance to re-charge, re-set and be re-minded firsthand of God’s gifts including love, peace, mercy, rest, and grace, already given through and in Christ - and the greatest gift of walking in and with the Lord today.

This past summer, Camp DeWolfe provided a fun, adventure-filled, outdoor education learning environment, in a safe Christ-centered community - an experiential purposeful communal ministry for both campers and young adults. Camp options included Day Camp as well as Sleep-away Camp. The summer theme - “Power Up” in the Holy Spirit, followed a Superheroes theme - and as the foundation of lots of fun and activities - we all learned how our true Superpower is in being yourself! And by receiving the fruits of the Holy Spirit - as God’s gifts to us - to share with others all around us, can be the key strength to help us all receive God’s kingdom here on Earth, as it is in Heaven. This summer programming also included celebrating the diversity of our young adult team - many of whom travelled from around the world - and campers had opportunities to learn from each other about different cultures, traditions, languages, and characters, reminding us all that being different is a good thing.

Through Episcopal Ministries, $31,000 was provided as scholarship support to ensure that every young person had the opportunity to experience Christ through camping. There are few summer camps that can offer such extensive support for its campers, and we hope that you will continue to encourage the youth in your parish, neighborhood, and surrounding community, to take advantage of the great opportunity to attend one of the summer camp or winter camp programs next year!

I leave you with a story from a camp alumni, about Bishop DeWolfe. On one of Bishop DeWolfe's visits at Camp DeWolfe during his time serving this Diocese, the (then) camper remembered Bishop DeWolfe encouraging campers in their faith and character, by repeating the phrase, “We Continue!”. What do we do, when life gets tough? - We continue! What do we do, when we are treated badly by others? - We continue! What is the calling of the people of God? - We continue!

I think that Bishop DeWolfe would be glad to see the camp which bears his name, has continued: Camp DeWolfe continues to be a place of lifelong faith formation, and will continue the noble task of sharing God’s gifts of faith, love, hope, forgiveness and peace, today and moving forward with all generations - and in having some fun along the way!

In Christ,

Matthew Tees
2019 Convention Report of the Registrar and Historiographer of the Episcopal Diocese of Long Island

Registrar
The Registrar researches the sacramental registers that are held by the Diocesan Archives in Garden City so as to serve persons seeking certified copies of baptismal, marriage, confirmation and burial entries, and persons exploring family history.

Historiographer
The Historiographer is the official historian of the Episcopal Diocese of Long Island. It is the responsibility of the Historiographer to create documents to assist researchers, and to locate papers that are significant for the history of the diocese and to transmit them to the Diocese of Long Island Archives for secure permanent safekeeping. The Historiographer’s *An Outline History of the Episcopal Diocese of Long Island* was published in 2018. It is in the General Collections of the Library of Congress.

The following Historiographer-created documents are available for consultation in the Jones Library at Mercer, and they can be sent as attachments to email or downloaded to a flash drive:

*Conventions of the Diocese of Long Island* – A list of every convention of the diocese that includes its location, and noting the election of bishops.

*Ordinaries of the Diocese of Long Island* – brief biographical information, to include the canonically-mandated detailed information on ordination to the episcopate, on every ordinary and suffragan of the Diocese of Long Island from 1868 to the present.

*Deacons and Presbyters Historiographer* – a canonically-mandated list in alphabetical order of all Diocese of Long Island presbyters and deacons whose names are found in lists of clergy in journals of convention and the *Episcopal Church Annual*, from 1868 to 2017, with the dates in which the persons are listed.

*Churches and Missions for 150th* – a list of every Episcopal Church mission and church on Long Island from 1702 to the present that includes information about its date of organization, its specific address or addresses, its date of admission into union with the diocese, and if closed, the approximate date of closure.

*Registrar’s List of Sacramental Registers* – an inventory of sacramental registers for the period 1702 to the present.

Canon Charles Egleston
Registrar and Historiographer
Diocesan Council Report to the
153rd Convention of the Episcopal Diocese of Long Island

There were four regularly scheduled meetings of Diocesan Council between December 2018 and October 2019. The following is a summary of actions taken at each meeting:

**December 13, 2018**
- Elected the Vice-President
- Elected the Secretary
- Received the Treasurer’s report
- Approved a housing resolution for the Rev. Julie M. Hoplamazian

**February 21, 2019**
- Received the Treasurer’s report
- Members appointed to Nominating Committee

**September 26, 2019**
- Received correspondence from The Episcopal Church Office of the Treasurer requesting a commitment of $476,165 for Budget in 2020.
- Approved assessment requested from The Episcopal Church to be added to Ministry Plan
- Approved a housing resolution for the Rev. Andrew Durbridge
- Welcomed newly appointed members

**October 10, 2019**
- Received the Treasurer’s report
- Approved diocesan spending plan for 2020
- Received report of nominating committee

Submitted by,
The Rev. Karen Davis-Lawson
Secretary
Report to the 153rd Convention of the Diocese of Long Island

Episcopal Ministries of Long Island is energizing local ministries in Brooklyn, Queens, Nassau and Suffolk. Seventeen parish mission grants totaling $143,375 were awarded in 2019. With this support, parishes are launching innovative ministries addressing complex issues such as homelessness, food insecurity, immigration and incarceration. Mission grants are also supporting young people, seniors and LGBT individuals through loving guidance, engaging activities and consistent presence.

In addition to parish grants, EMLI provides funding for other diocesan entities and initiatives. The largest grant provides operational support for Camp DeWolfe. This allows the Camp to offer rates and scholarships that make it possible for more children and adults to enjoy time at our beautiful camp and deepen their relationship with God in this unique faith-filled environment.

EMLI also energizes ministries through individual consultation and support, which often involves connecting people to the resources or expertise they need. As a part of this, EMLI is building supportive networks of peers who are learning from one another during EMLI hosted “Coordinator Roundtable” sessions. These Roundtables bring together program coordinators, ministers and parish leaders serving in an outreach capacity. Group activities and guided reflection create connections, provide inspiration and offer practical advice. These sessions are taking place in various locations around the diocese to facilitate the development of local networks.

Our aspiration to help parishes advance their missions by forging stronger connections with community organizations has resulted in a number of ministry partnerships in 2019. One example is taking place at St. John’s Church in Huntington where they have grown their active social justice ministry through collaboration with L.I. Jobs with Justice, a community organizing agency. This type of collaboration entails a great deal of structure and work on the part of the parish, but the reach and impact of their efforts are far beyond what they could have accomplished on their own. This pilot project created a very successful model that we intend to replicate.

Rural and Migrant Ministry (RMM) is a valued ministry partner at the Diocesan Mission Center at Grace Riverhead. They have led a persistent advocacy campaign for over two decades for the rights of farmworkers. This year they celebrated a momentous victory when the Farmworkers Fair Labor Practices Act was passed into law. The Rev. Gerardo Romo-Garcia who has been integral to the successful partnership with RMM is establishing a worshiping community at Grace.

We honored three of our parish partners at the EMLI Celebration of Ministry in October. 140 people attended the dinner to recognize these three exemplary ministries caring for children and families: The Tutoring Program at Grace and Resurrection, East Elmhurst; the Afterschool Program at Church of the Nativity, Brooklyn; and the Mother and Child Ministry at The St. Jude Mission Center, St. Michael’s and All Angels, Seaford.

Your donations to EMLI enable this work to flourish, offering God’s loving care to those who need it. Thank you for your support of the mission and ministry of the Diocese of Long Island.

Respectfully submitted,
Mary Beth Welsh, Executive Director
TO: All Clerical and Lay Delegates  
FROM: The Rev. Karen Davis-Lawson, Secretary of Convention  
DATE: October 25, 2019

SUBJECT: Committee on Voter Qualifications (Rules of Order) Concerning Qualifications of Delegates and Parishes to Vote at Diocesan Convention

In accordance with the Rules of Order adopted in November 2015 the "Committee on Voter Qualifications shall examine all audit certificates, parochial reports, delegate certificates, Church Pension Fund assessments and the like in order to make recommendations to the Convention as to the right of any delegate or parish wishing to have a right to vote at Convention." The Committee "shall submit its reports to the Convention recommending the seating or rejection of each delegate or parish wishing to have the right to vote at convention to the extent such is permitted by the Canons of the Church or of this Diocese." (Rules of Order Part III, Rule 1(c) and Part IV, Rule 2(d).)

The Diocesan Canons provide the following with respect to:

**Delegate Certificates**: "The Secretary of the Convention shall prepare a list of Delegates, Alternates, and Youth Delegates and place it before the Convention on the first day of its meeting. Irregular or defective certificates and certificates and documents relating to contested seats shall be reported by the Secretary of the Convention when organized, for its action. He shall also read at this time the list of delinquent Churches, Congregations, and Missions reported to or by the Bishop under these Canons."

(Title II, Canon 4, Section II(c).)

**Parochial Reports**: "Whenever any Parish, Congregation, or Mission shall be in default by more than sixty (60) days in filing the Parochial Report required by the National Canons and by this Canon, the Bishop shall report such Parish, Congregation, or Mission to the Convention and such Parish, Congregation, or Mission shall thereby forfeit its seat and right to vote of its elected Lay Delegates and Alternates to the Convention. Such right may be restored to a Parish, Congregation, or Mission, however, upon application to the Convention after filing all reports as to which it may be in default and on such terms as shall appear just." (Title V, Canon 2, Section III.)

**Audits**: "Whenever any Parish, Congregation, or Mission shall be in default in filing the certificate of audit, the Bishop or Ecclesiastical Authority shall report such Parish or Mission to the Convention, and such Parish or Mission shall thereby forfeit its seat and right to vote of its elected Lay Delegates and Alternates to the Convention. Such right may be restored, however, upon application to the Convention after filing all reports as to which it may be in default and upon such terms as shall appear just." (Title V, Canon 2, Section III.)

Accordingly, a list of delinquent delegate certificates, parochial reports and audits together with the Church Pension Fund's "Assessment Arrears Report" will be provided to the Committee on Voter Qualifications following which will make its recommendations at the opening of the Convention based on their examination of this material. **Delegates are encouraged to ascertain that their congregations have complied with all the reporting requirements prior to coming to Convention.**
## CURRENT YEAR

### PAROCHIAL REPORTS - 2018

**BROOKLYN**
- St. Philip, Decatur Street
- Iglesia De La Santa Cruz

**QUEENS**
- St. Gabriel, Hollis
- St. Paul, Woodside

**NASSAU**
- All Saints, Baldwin
- Holy Trinity, Hicksville

**SUFFOLK**
- St. Ann, Bridgehampton
- St. John, Southampton

### AUDIT CERTIFICATES - 2018

**BROOKLYN**
- All Saints
- Christ Church, Bay Ridge
- St. Philip, Decatur Street
- Epiphany & St. Simon
- Grace Church
- Holy Apostles
- Iglesia De La Santa Cruz
- Nativity
- St. Barnabas
- St. Bartholomew
- St. Luke & St Matthew
- St. Paul, Carroll Street
- St. Paul, Flatbush

**QUEENS**
- Redeemer, Astoria
- St. George, Flushing
- Grace, Jamaica
- All Saints, LIC/Sunnyside
- Resurrection, Richmond Hill
- St. Alban, St. Albans
- St. Paul, Woodside

**NASSAU**
- All Saints, Baldwin
- St. Thomas, Bellerose
- St. Mary, Carle Place
- St. Elisabeth, Floral Park
- St. Paul, Glen Cove
- All Saints, Great Neck
- St. George, Hempstead
- Holy Trinity, Hicksville
- Christ Church, Manhasset
- Ascension, Rockville Centre

**SUFFOLK**
- St. Ann, Bridgehampton
- Messiah, Central Islip
- St. John, Oakdale
- St. John, Southampton
- All Souls, Stony Brook

### DELEGATE CERTIFICATES - 2019

**BROOKLYN**
- Holy Apostles
- Iglesia De La Santa Cruz
- St. Mary’s
- St. Philip’s, Decatur Street

**QUEENS**
- Redeemer, Astoria
- St. James, Elmhurst
- St. Gabriel, Hollis
- St. Paul, Woodside

**NASSAU**
- St. Mary, Carle Place
- St. John’s, Cold Spring Harbor
- St. Thomas, Farmingdale
- Christ Church, Garden City
- Trinity-St. John’s, Hewlett
- Holy Trinity, Hicksville
- St. John’s, Locust Valley
- Christ Church, Manhasset
- St. Francis, North Bellmore

**SUFFOLK**
- St. Mary’s, Amityville
- Christ Church, Brentwood
- St. John the Baptist, Center Moriches
- Messiah, Central Islip
- St. John, Southampton
- All Souls, Stony Brook
### PRIOR YEAR ARREARS

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Rules of Order
of the Convention of the Diocese of Long Island

Part I. Matters Occurring Prior to the Convention.

RULE 1. Reports Presented to the Convention. All reports of Diocesan Corporations, Diocesan Institutions, Governing Boards, Committees, Officers, etc. to be presented to the Convention as required by the Diocesan Canons or otherwise shall be transmitted to the Secretary of the Convention not later than six (6) weeks prior to the date of the Convention in every year. The Secretary of the Convention shall cause the same to be reproduced and mailed to every Delegate to the Convention and all persons holding any office or trust under the Convention not less than two (2) weeks prior to the date of the Convention as part of the Pre-convention Journal.

RULE 2. Submission of Resolutions. All resolutions to be considered for action by the Convention must be submitted in writing to the Secretary of the Convention not later than thirty (30) days prior to the date of the Convention and must be signed by a Delegate to the Convention. On the expiration of the time for submitting resolutions to the Secretary of the Convention, the Secretary of the Convention by direction of the President of the Convention shall transmit to the Committee on Miscellaneous Business or such other appropriate Committee or Commission of Convention all resolutions submitted to the Secretary of the Convention after such date, but no such resolution shall be proposed for action by the Convention except upon a motion for the suspension of the Rules of Order duly passed.

Part II. General Regulations.

RULE 1. Admission to the Convention. The Bishops of the Church, Clergy from other Dioceses, Professors and Students of Theology in the Church, and all persons holding any office or trust under the Convention, if not members, shall be admitted to sittings of the Convention. Seats on the platform shall be occupied by officers of the Convention or their representatives, by Bishops, and by such other persons as by special vote of the Convention shall be so authorized.

RULE 2. Admission to the Convention During Balloting. No person, other than legally elected Delegates to the Convention and all persons holding any office or trust under the Convention, or such persons as may be approved by the President as necessary to the immediate business of the Convention, shall be permitted to appear on the floor of the Convention during a period of balloting by the Convention for all elective offices.

RULE 3. Visitors and Other Observers. There may be an area of the Convention meeting room designated by the President for visitors and other observers. This area shall not be considered as a part of the Convention Floor.

RULE 4. Hours of Business. The hours of each day’s session shall be as set forth in the Pre-convention Journal, unless otherwise ordered by the Convention by direction of the President. Each session shall begin and conclude with prayer.

RULE 5. Distribution of Printed Matter. No printed matter of any kind shall be distributed at the Convention or placed on the seats of Delegates except by the authority of the President of the Convention, but this prohibition shall not apply to the report of a Committee or Commission of Convention, or to any paper or other document presented to and accepted by the Convention or printed by its authority.
RULE 6. **Unanimous Consent.** By unanimous consent any action may be taken that is not in contravention of any provision of the Constitution or the Canons of the Church or the Diocese.

RULE 7. **New Business.** All new business introduced, except such as may accompany and form a part of the report of a Diocesan Corporation, Diocesan Institution, Governing Board, Committee, Officer, Committee, or Commission of Convention, shall be in writing and as a motion or resolution in complete form for adoption with the name of the mover appended. Such new business shall at once be referred to an appropriate Committee or Commission of Convention. It shall be the duty of such Committee or Commission to which such resolutions and motions have been referred to report them to the Convention in the order of their reference. Convention shall take action only on the report of such Committee or Commission unless the Convention shall otherwise order.

RULE 8. **Suspension of Rules.** Any Rule of Order may be suspended by the vote of not less than two thirds (2/3) of the Delegates present. Any new matter introduced during such suspension may be explained by the mover in a statement of not more than five minutes, but otherwise shall not be subject to debate or action until after report from the appropriate Committee or Commission of Convention.

RULE 9. **Amendment of Rules of Order.** No proposed amendment of the Rules of Order shall be considered by the Convention unless it shall have been printed in the Pre-convention Journal and mailed as provided in Part I, Rule 1 of these Rules of Order. If such amendment were adopted by a majority vote of the Convention, it shall lie over to consideration until the next annual Convention when, if again adopted by a majority vote, the Rules of Order shall be amended accordingly. If such amendment were adopted by unanimous vote of the Convention or by a two-thirds (2/3) vote of both Orders taken separately, the amendment shall take effect immediately.

**Part III. Order of Business.**

RULE 1. **Organization for Business.** At the opening of each Convention, the President shall take the chair after which the Order of Procedure shall be as follows:

(a) **Roll Call Card.** Every Delegate, Clerical or Lay, shall file with the Secretary of the Convention a record of attendance on a “Roll Call Card” to be supplied by the Secretary of the Convention so that the names of all present may be recorded in the Diocesan Journal.

(b) **Determination of Quorum.** In order for the Convention to conduct business, a quorum must be present. A quorum shall consist of at least sixty (60) Clergy entitled to vote in the Convention, and Lay Delegates from at least sixty (60) Parishes entitled to vote in the Convention. The Secretary of the Convention shall ascertain the presence of a quorum of Clergy of the Diocese and Parishes entitled to representation, and report this to the President of the Convention. If there be any irregular or defective certificates, and certificates and documents referring to contested seats, these shall be reported to the Convention, which shall decide on the admission of the Delegates named therein after submission of the report of the Committee on Voter Qualifications.

(c) **Report of Committee on Voter Qualifications.** The Secretary of Convention shall present the report of the Committee on Voter Qualifications.

(d) **Order of Business.** A quorum being present, the President shall declare the Convention organized for business, which shall proceed in the following order:

(i) **Appointment of Parliamentarian.** The President of Convention shall appoint a Parliamentarian for the good order of the Convention.
Appointments of Tellers of Elections. The President of Convention shall appoint from members of the Clergy Canonically Resident in the Diocese, and Laity domiciled in the Diocese, Tellers of Elections (one Delegate each from the Clergy and Laity for each ballot box used). Upon direction of the President, the Secretary of Convention may appoint additional Delegate tellers to count the ballots who need not be Delegates to the Convention in order that the official tellers may not be obliged to absent themselves from the business of the Convention while the ballots are being counted.

(iii) Reading of Minutes. The minutes of the prior Convention as printed in the Diocesan Journal shall be read and approved, but the requirement to read such minutes may be dispensed with upon order of the Convention as directed by the President.

(iv) Unfinished Business. If the business of the Convention shall not have been completed on the first or any succeeding day of session, the first business on each succeeding day shall be the matter under consideration at the time of adjournment on the preceding day and thereafter the matters which were not reached on the preceding day, in the order prescribed in these Rules of Order.

(v) Reports of Diocesan Corporations and Diocesan Institutions.
   (A) The Standing Committee
   (B) The Diocesan Council
   (C) The Board of Managers of Camp DeWolfe
   (D) The Cathedral of the Incarnation
   (E) Episcopal Charities
   (F) The Mercer School of Theology
   (G) The Trustees of the Estate
   (H) Episcopal Health Services

(vi) Report of the Secretary of Convention. The Secretary of Convention shall report on communications received by him or her for the Convention, or on business unfinished at the last Convention. Introduction and reference shall be made to Committees on Miscellaneous Business or on Canons of any resolutions not in the Pre-convention Journal which are either (A) included in the report, printed and previously distributed, either of a Committee or Commission of the Convention, or (B) relating to or embodying a recommendation contained in the Bishop's Address.

(vii) Reports of Committees.
   (A) On Canons
   (B) On Miscellaneous Business
   (C) Other Committees and Commissions of the Convention
   (D) On Dispatch of Business
   (E) On the Bishop's Address (which shall be in order at any time after the Bishop's Address)

(viii) Report of Treasurer.

(ix) Elections as Required by Canon.
   (A) The Secretary of Convention
   (B) Assistant Secretary or Secretaries of Convention (who shall be nominated by the Secretary of Convention)
   (C) The Treasurer of Convention
   (D) Assistant Treasurer or Treasurers of Convention (who shall be nominated by the Treasurer of Convention)
   (E) The Historiographer
(F) The Standing Committee
(G) The Diocesan Council
(H) The Board of Managers of Camp DeWolfe
(I) The Cathedral of the Incarnation
(J) Episcopal Charities
(K) The Mercer School of Theology
(L) The Trustees of the Estate
(M) The Ecclesiastical Court
(N) Delegates to Provincial Synod
(O) Provisional Delegates to Provincial Synod
(P) Delegates to the General Convention
(Q) Provisional Delegates to General Convention
(R) Family Consultation Service
(S) Diocesan Review Committee

(x) Appointments to Diocesan Corporations and Institutions. The President shall appoint from members from the Clergy Canonically Resident in the Diocese, and Laity domiciled in the Diocese, to any Diocesan Corporation or Institution as provided by the Canons of the Church or this Diocese.

(xi) Appointments to Committees. For the next meeting of the Annual Convention the President shall appoint from members of the Clergy Canonically Resident in the Diocese, and Laity domiciled in the Diocese, to the following Committees:
   (A) On Canons
   (B) On Dispatch of Business
   (C) On Miscellaneous Business

(xii) The Bishop's Address. The Bishop's Address shall be in order at any time.

(xiii) Reports of other Bishops. Reports of the Bishop Coadjutor and of the Bishop Suffragan and the Assistant Bishop if so requested by the Bishop.

(xiv) Resolutions and References and Motions.

(xv) The Holy Eucharist. The Holy Eucharist shall be in order at any time.

Part IV. Convention Committees.

RULE 1. Establishment of Convention Committees. To facilitate its work, the Convention may from time to time establish such committees with such duties as it may determine, and, unless otherwise stated, the President shall appoint members thereto, as provided in the following Rule 2.

RULE 2. Committees. There shall be the following Committees of Convention:

(a) Canons. The duties of the Committee on Canons are to consider and report on all matters appearing in the Pre-convention Journal or introducing in Convention referred to it by the Bishop. Its membership shall be four (4) Clerical Members, four (4) lay persons of the Diocese, and the Chancellor, ex officio, each member to serve for four (4) years with one (1) Clerical Member and one (1) lay person to be appointed at each Annual Convention.
(b) Dispatch of Business. The duties of the Committee on the Dispatch of Business are to arrange and facilitate the manner of conducting the business of Convention. Such Committee shall always be entitled to the floor of Convention on business pertaining to that Committee. Its membership shall be the chairperson of the Committee on Canons, ex officio, the chairperson of the Committee on Miscellaneous Business, ex officio, the Chancellor, ex officio, the Secretary of Convention, ex officio, and nine (9) other persons appointed by the Bishop from the Clerical Members and Lay persons of the Diocese.

(c) Miscellaneous Business. The duties of the Committee on Miscellaneous Business are to consider and report on all matters appearing in the Pre-convention Journal or introduced in Convention referred to it by the Bishop. Such Committee shall receive and consider all resolutions except resolutions on matters coming under the purview of an appropriate Committee or Commission of Convention, and except resolutions of Committees accompanying Committee reports recommending action of the Convention. The Committee on Miscellaneous Business shall submit its report to the Convention recommending the adoption or rejection of each resolution proposed, or the adoption of any such resolution as amended or substituted by such Committee. A copy of the report of the Committee on Miscellaneous Business shall be mailed by the Secretary of the Convention to each Delegate as part of the Pre-convention Journal. Its membership shall be four (4) clerical members and four (4) lay persons of the Diocese, each to serve for four (4) years with one (1) clerical member and one (1) lay person to be appointed at each Annual Convention.

(d) On Voter Qualifications. The duties of the Committee on Voter Qualifications are to consider and report on all matters pertinent to the qualifications of Delegates and Parishes wishing to have the right to vote at Convention. Prior to the opening of Convention it shall examine all audit certificates, parochial reports, and delegate certificates, in order to make recommendations to the Convention as to the right of any Delegate or Parish wishing to have a right to vote at Convention. The Committee on Voter Qualifications shall submit its report to the Convention recommending the seating or rejection of each Delegate or Parish wishing to have the right to vote at Convention to the extent such is permitted by the Canons of the Church or of this Diocese. Its membership shall be the chairperson of the Committee on Canons, the chairperson of the Committee on Miscellaneous Business, the chairperson of the Committee on Dispatch of Business, the Chancellor, the Secretary of Convention, and the Treasurer of Convention.

(e) Membership, Term and Vacancies. The term of office of each Committee member shall continue to the close of the Convention which shall sit in the member's last year of service, and thereupon the successor's term shall begin. The Bishop shall fill by appointment any vacancy in any Committee caused by resignation, death, or inability to act.

Part V. Decorum and Debate.

RULE 1. Robert's Rules. Except when in conflict with the Constitution or Canons of the Church or of this Diocese or any Rule of Order herein contained, the latest edition of “Robert's Rules of Order” shall govern the interpretation of these Rules of Order and the procedure to follow.

RULE 2. Resolutions to be Seconded and in Writing. No resolution shall be considered as before Convention unless seconded and reduced to writing and signed by the mover, whose name shall be entered in the Diocesan Journal.

RULE 3. Order of Amendments. All amendments shall be considered in the order in which they are received. When a proposed amendment is under consideration, a motion to amend the same may be made.

RULE 4. Withdrawal of Motion or Resolution. The mover may withdraw a motion or resolution at any time before decision or amendment, in which case it shall not be entered upon the Minutes.
RULE 5. **Respect for President and Scope of Debate.** When any Delegate is about to speak, he or she shall, with due respect, address himself or herself to the President, and in speaking confine himself or herself to the point in debate.

RULE 6. **Limit on Debate.** No Delegate shall speak more than twice in the same debate without leave of the Convention (except the mover, who is entitled to reply).

RULE 7. **Transgression of Rules.** If any Delegate in speaking or action transgresses the Rules of Order of the Convention, the President shall call him or her to order, and he or she shall immediately take his or her seat, unless permitted by the Convention to explain or proceed in order.

RULE 8. **Motion, Debate, Vote, Priority.** The following motions shall have priority in order listed. The mover cannot interrupt a Delegate who has the floor, he or she must be recognized, and the motion must be seconded.

(a) To Adjourn or to Recess - not debatable, majority vote
(b) To Lay on the Table or to Table - not debatable, majority vote
(c) To Move the Previous Question, or Limit or Extend Debate - not debatable, amendable as to time if specified, two thirds (2/3) vote
(d) To Postpone to a Time Certain - debatable, amendable, majority vote
(e) To Commit or Recommit to a Committee - debatable, amendable, majority vote
(f) To Amend or to Substitute - debatable, amendable, majority vote
(g) To Postpone Indefinitely - debatable, not amendable, majority vote
(h) To Suspend the Rules or Take up Business Out of Order - not debatable, two thirds (2/3) vote
(i) To Divide the Question - not debatable, majority vote
(j) To Reconsider - must be made on the day the vote is taken, may not be reconsidered more than once, must be moved and seconded by ones who voted in the majority on the first decision, debatable, two thirds (2/3) vote

RULE 9. **Balanced Budget.** No motion to amend the budget shall be entertained that would cause the budget to be out of balance with known pledges and estimated other receipts unless there is included in the motion to amend a provision for maintaining a budget balanced against known pledges and estimated other receipts. Such motion shall be in writing.

**Part VI. Committee of the Whole.**

RULE 1. **Committee of the Whole.** Whenever so ordered, the Convention may go into Committee of the Whole for the consideration of any matter. The President shall designate some member of the Convention to act as Chairperson of the Committee of the Whole, which, when in session, shall be governed by these rules as adapted by the Chairperson, subject to appeal to the Committee, and also to the following provisions:

(a) **Motion to Rise.** A motion to rise and to report to the Convention, with or without request for leave to sit again, may be made at any time, and shall take precedence of all other motions, and shall be decided without debate. No such motion once made shall be renewed until further proceeding shall have been had in the Committee of the Whole.

(b) **Motion to Vote at a Designated Time.** A motion that a vote upon any pending proposition shall be taken at some designated time may be made and be disposed of without debate at any time, but as before provided a motion to report to the Convention shall take precedence.
Motion to Lay on the Table. No motion to lay on the table shall be entertained.

RULE 2. Motion for Committee of the Whole to Sit Again. No debate shall be allowed in the Convention of any motion to permit the Committee of the Whole to sit again. Requests for such permission shall take precedence of all other business, and the motion thereof shall be put to vote immediately without reference.

Part VII. Elections and Voting.

RULE 1. Voting of Members. Every Delegate to Convention present shall vote whenever a question is put, unless excused by the Convention. The votes shall be taken by ayes and nays.

RULE 2. Voting by Convention. In all elections other than a vote by Orders, a simple majority of votes shall be necessary for election, with a majority of Delegates voting. In the event that more candidates receive a majority than there are offices to be filled, those candidates receiving the highest majorities shall be declared elected to each office. In each case, additional ballots shall be taken if needed until the offices in question are filled. The Secretary of the Convention, assisted by tellers appointed by the President of the Convention, shall have charge of the counting of the ballots. Defective and blank ballots are invalid. A ballot cast for less than the number of offices or seats to be filled shall not be deemed to be defective. After the ballots have been given to the voters, the Convention at the request of any Delegate may vote to take a five-minute recess before casting the ballot.

RULE 3. Vote by Orders. A vote by Orders shall always be taken whenever required by the Constitution or Canons of the Church or of the Diocese. A vote by Orders may also be called for by ten (10) Delegates to Convention. In all stated elections where a vote by Orders is required, a concurrent majority of both clerical and lay votes shall be necessary for election, with a majority of both Orders voting. In the event that more candidates receive a majority in both Orders than there are offices to be filled, those candidates receiving the highest concurrent majorities shall be declared elected to each office.

RULE 4. Vote by Certain Officers. The Convention Secretary, Diocesan Treasurer, Diocesan Chancellor, and Diocesan Registrar, whether clergy or lay, elected or appointed, shall be entitled to vote at all Convention elections and on all questions put to Convention.
Exhibitors

ST. JOHN’S EPISCOPAL HOSPITAL
EPISCOPAL HEALTH SERVICES INC.

CATHEDRAL of the INCARNATION

DIOCESAN CHURCH DEVELOPMENT INSTITUTE

THE GEORGE MERCER, JR MEMORIAL SCHOOL OF THEOLOGY

Episcopal Ministries of Long Island

THRIVENT FINANCIAL®
Connecting faith & finances for good.

CAMP DEWOLFE
Episcopal Diocese of Long Island

UTO

The General Theological Seminary

Altar Guild
Seating & Voting Directions

Seating

Voting delegates will sit at round tables. Alternates and visitors will sit in theatre style seats in the back of the room. Delegates, alternates and visitors must have a name tag visibly displayed around their neck. **NO ONE without a name tag will be permitted in the Convention Hall.** Only delegates are permitted to sit at round tables; alternates and visitors are to sit in the rear of the Hall. Please adhere to this directive so that there will be adequate seating for all voting delegates.

Voting Procedure

Handheld electronic voting units will be used at this Convention in order to speed the counting of votes in elections and votes.

At check-in, each delegate’s nametag pouch will also contain a smart card. *Do not lose this card – as it will enable the voting machine when it is time to vote!* Keep this card with you throughout the convention, and return the card to the boxes at the rear of the convention hall when convention ends.

Further instruction on the operation of the handsets will be provided at the start of convention, and during each vote. Please listen carefully to these instructions. Staff will be on hand to assist delegates with questions about the operation of the units.

At the start of each vote, delegates will insert their smart cards into the voting handset to enable it. Votes will then be recorded by making the appropriate selection. You will not have to leave your seat in the Convention Hall in order to vote.

*At no time should handheld units leave the Convention Hall floor!*
Long Island Marriott Uniondale Schematic