

To: The Rector, Wardens and Vestry of

_____ Church
_____ Address (Line 1)
_____ Address (Line 2)

AUDIT COMMITTEE CERTIFICATE

We have made an examination of the Financial Statements of

_____ (church name and location)

as of December 31, 20__ and the related Report of Treasurer’s Funds for the year then ended. Our examination was made in accordance with the Audit Program as authorized by the Diocese of Long Island and accordingly includes the audit procedures as prescribed in said program. In our opinion, the accompanying Financial Statements and Report of Treasurer’s Funds present fairly the financial position of said church and the results of its operations for the year then ended on a basis consistent with that of the preceding year.

NOTE: Diocesan requirement for Audit Committee is minimum of 3 persons.

Print Name Signature _____ *

Print Name Signature _____ *

Print Name Signature _____ *

Date Submitted: _____

Ⓒ FINANCIAL STATEMENTS ATTACHED
(Balance Sheet and Income/Expense Statement)

Due within 30 days of completion but no later than September 1 following year under review, along with Auditors notes and comments plus a summary of action taken or to be taken to correct deficiencies or recommendations contained in any such memorandum. **Forward to Stephen Najarro, Diocese of Long Island, 36 Cathedral Avenue, Garden City, New York 11530.**

* This certificate must be signed by **ALL THREE MEMBERS** of the Committee, none of whom may be the rector, treasurer, bookkeeper, member of a finance committee or any individual keeping the financial books of the period being audited.