

**—VESTRY/BISHOP'S COMMITTEE UPDATE FORM —**

ATTN TO: Vestry/Bishop's Committee

Every year immediately following its annual election, each church needs to submit to the Diocese a complete list of Vestry/Bishop Committee members including name, address, phone number, and email address.

We kindly request that the parish use this form and complete it electronically by computer (or at least typed). Forms can be emailed to the **Bishop's Office at [bishopsoffice@dioceseli.org](mailto:bishopsoffice@dioceseli.org)** (if not by email, fax typed copies to 516-248-4853).

It is important to have an EMAIL ADDRESS for each member. To ensure they do not miss any vital notices; ask members to establish a free email account via any provider (Gmail, Hotmail, Yahoo, etc). If you have any questions, please contact reach out to the email above.

NAME OF CHURCH/LOCATION: \_\_\_\_\_

CHURCH OFFICE EMAIL: \_\_\_\_\_

ELECTION HELD ON: \_\_\_\_\_ (date). As of this election the members are as follows:

	NAME	ADDRESS	EMAIL	PHONE (H FOR HOME; C FOR CELL)
WARDEN				H:
				C:
WARDEN				H:
				C:
TREASURER				H:
				C:
CLERK/SEC'Y				H:
				C:
PARISH ADMIN				H:
				C:

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